

# Smoking Management Policy

Policy Name: Smoking Management Policy

Policy Number: V2

Document Type: Policy

Effective Date: May 2020

Last Reviewed: June 2023

Next Review: June 2026

Applicable Legislation: As per requirements for Good Sports Accreditation

This policy will be reviewed every three years or earlier if required by the organisation. The review will ensure it reflects both the community expectations and all legal requirements.



## Overview

For the purposes of this policy, WA Volleyball Association Incorporated will be referred to as Volleyball WA or VWA

This policy outlines our procedures for tobacco and e-cigarette<sup>1</sup> use in Volleyball WA venues and at VWA competitions, special events, functions and other VWA-related activities. It represents VWA's commitment to our employees, members, volunteers and guests. This policy will help to ensure VWA:

- Meets its duty of care in relation to the health and safety of our employees, members, volunteers and guests who attend VWA competitions, special events, functions and other activities.
- Upholds the reputation of our Association, our sponsors and partners.
- Understands the risks associated with tobacco use and our role in minimising this risk.

## Policy Application

1. This policy applies to all VWA affiliates, employees, members, participants and all other people or organisations which by agreement or otherwise, are bound to comply with this policy.
  - a) Many young people hold parents, teammates and coaches in high esteem and smoking around them sends the message that smoking is okay. Therefore we expect that coaches, players, officials and volunteers will refrain from smoking while involved in an official capacity for the Association, on and off the court.
2. This policy applies to VWA business, activities, competitions and events.
3. Smoking in this policy includes the use of any form of e-cigarette device.

## Background

Smoking restrictions for sporting Associations differ from state to state, and are strengthened regularly. Our Association will comply with all relevant state and local government smoking restrictions. Our Association recognises the importance of educating members, particularly players, of the benefits of implementing a smoking management policy and will provide information to assist this process. In addition, the Association will promote resources for members wishing to quit, including the national Quitline (13 78 48, [quitnow.gov.au](http://quitnow.gov.au)), where appropriate.

VWA recognises that:

- Environmental (second-hand) tobacco smoke is a health hazard and that non-smokers should be protected from it.
- Role modelling can have a significant impact on the junior members of our Association.
- Smoke free areas make smoking less visible and less acceptable, and contribute to reduced uptake of smoking among young people.
- Smoke free areas support smokers who are trying to quit as well as reduce their overall cigarette consumption.
- Outdoor smoke free areas help to reduce the amount of cigarette butt litter reducing clean-up costs, fire risk and children's health risk due to swallowing discarded butts.

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<sup>1</sup> The term 'e-cigarettes' includes Electronic Non-Nicotine Delivery Systems and Electronic Nicotine Delivery Systems.

- Smoke free environments can help attract new members and positively promote our Association in the community.

### **Responsibilities**

VWA'S role and contribution in making this policy work is to:

1. Take all reasonable steps necessary to ensure that everyone in the organisation knows:
  - a) What the policy is.
  - b) Their roles and responsibilities.
2. This will be achieved by:
  - a) Including a copy of the Policy in Policy and Procedures Manual.
  - b) Distributing the policy to all affiliates.
  - c) Ensuring all VWA personnel and affiliates are educated on the policy.
  - d) Including a copy of the policy on the VWA website.
  - e) Notifying participants in all VWA activities that they will be required to comply with this policy;
    - I. Smoke free areas will be signed (where possible) and promoted in Association materials
    - II. A designated smoking-permitted area is available.
    - III. Promote positive smoke free messages through the VWA social media platforms
    - IV. Displaying a copy of the policy at VWA run venues
    - V. Periodic announcements to members and guests at functions
  - f) Ensure that all VWA run indoor facilities, outdoor courts, spectator areas and kiosk areas are smoke free.
  - g) Not selling cigarettes, e-cigarettes and any other tobacco products, including from vending machines
  - h) Not using images of Association volunteers, members, officials, coaches and players smoking at VWA - related activities on social media.

Affiliate's, member's, participant's, employee's and guest's roles are to:

1. Comply with this policy and ensure information is made available;
  - a) Accept responsibility for their own behaviour, use good judgment and take a responsible approach towards smoking.
  - b) Encourage and assist others to use good judgment regarding smoking.
2. Collaborate with VWA personnel to implement best practice.
3. Report any areas of concern to VWA in a timely manner.

### **Policy Statement**

VWA will take all breaches of the policy seriously and will ensure they are dealt with promptly, sensitively and confidentially. Disciplinary action may be taken against a person who is found in breach of this policy, in accordance with the Complaints Management Procedure.

# Document Control

## Version History

Date	Version number	Executive Summary of changes
December 2025	2.0	<ul style="list-style-type: none"><li>Updated legal name "WA Volleyball Association Incorporated" will be referred to as Volleyball WA or VWA" as required by CCIWA.</li></ul>