

Minutes of the meeting of the directors of Volleyball WA
 Held at 180 Charles Street, West Perth
 on Monday 12 February, 2024

Present: President - Ian Phipps (IP), Ruth Gibbons (RG), Matt Hodge (MH), Darren Beltman (DB), Michelle Hort (MHo), Ben Mc Robb (BM), Helen Shields (HS) & Robyn Kuhl (RK)

In attendance: Karyn Murry (Agenda Item 1.1)

Apologies: Nil.

Summary of Actions

ITEM	ACTION	ACTION BY
3.1	Risk Management Matters <ul style="list-style-type: none"> Volleyball Australia (VA) Participation Plan Risk Management Plan will be discussed at the forthcoming Risk Management Committee Meeting (26 February 2024). RK to collate an annual calendar for relevant discussion items for the 2024 VWA Board meeting. An Annual Strategy Meeting to hosted – it was agreed that the date of the meeting would be discussed in conjunction with the above dot point. A VWA Board Delegation to the VWA CEO document be drafted for discussion by both parties. 	BM RK All BM / HS
4.2	It was requested that RK and RG have a conversation with the VA Integrity Manager and provide a further report at the next VWA Board Meeting.	RK / RG
4.3	RK to write to COV.	RK
4.4	RK to write to Perth Reds Volleyball Association (PRVA).	RK
5.1	RK make the amendments to the VWA Board Charter and table it at the next VWA Board meeting for approval.	RK
7.1	The VWA Board to discuss the End 2023 Financials at the next VWA Board meeting.	All
7.5	RK to advise WAVL Clubs & Associations regarding membership requirements for WAVL Vacated Grading Days.	RK
8.2	VWA Comparative Data 2023 - the removal of the 2021 comparison data from this report.	RK

Minutes

AGENDA	AGENDA TOPIC	ACTION
1.0	<p>OPENING AND PRELIMINARIES</p> <p>1.1 Welcome and Apologies The President opened the meeting at 6.00pm and provided an Acknowledgement of Country.</p> <p>1.2 Welcome and Introductions IP welcomed Helen Shields (HS) the new Appointed Board Member to the meeting. IP also welcomed and introduced Karyn Murray (VWA Competitions Manager) to the meeting.</p> <p>1.2 Declaration of Interests The meeting noted the conflicts of interest as previously tabled. In relation to HS, the VWA Board noted that HS is employed by the State Government – Department of Communities.</p>	

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	The meeting also noted that the updated OHS Policy tabled at the meeting had been produced by RG. The VWA Board thanked RG for her ongoing help and assistance in producing the updated VWA Policies.	
2.0	<p>MINTUES FOR APPROVAL</p> <p>2.1 Confirmation of Minutes</p> <p>The VWA Board approved the following meeting minutes as tabled at the meeting;</p> <ul style="list-style-type: none"> 11 December, 2023 <p>Resolution</p> <p>That the minutes of the Board of Directors held on the 11 December, 2023 be confirmed as true and accurate records.</p> <p>Carried: Unanimously.</p> <p>2.2 Actions of the previous meetings</p> <p>The Board noted the previous actions and accepted they were completed, contained with the current Board Meeting Agenda or listed below;</p> <ul style="list-style-type: none"> VWA Advocacy Plan (to be completed in first quarter of 2024). John Sewell Service to Volleyball in WA Award Bank Account Higher Interest Update regarding Floorball discussions 	<p>IP / DB</p> <p>RK</p> <p>RK</p> <p>RK (VWA)</p>
3.0	<p>VWA BOARD RISK MANAGEMENT PLAN</p> <p>3.1 Strategic Plan Implementation Strategy</p> <p>The meeting noted the following;</p> <ul style="list-style-type: none"> The establishment of a Volleyball Australia (VA) Participation Plan Risk Management Plan will be discussed at the forthcoming Risk Management Committee Meeting (26 February 2024). Further discussion to occur at the next VWA Board meeting in March, 2024. In relation to the remaining pillars the VWA Board requested that one pillar be discussed quarterly, noting that the VA Participation Plan will be discussed at the March VWA Board meeting. The VWA Board noted the following; <ul style="list-style-type: none"> RK to collate an annual calendar for relevant discussion items for the 2024 VWA Board meeting. An Annual Strategy Meeting to hosted – it was agreed that the date of the meeting would be discussed in conjunction with the above dot point. A VWA Board Delegation to the VWA CEO document be drafted for discussion by both parties. 	<p>BM / RK to table at the next VWA Board Meeting.</p> <p>RK to produce annual calendar.</p> <p>An Annual Strategy Meeting to be hosted.</p> <p>BM / HS</p>
4.0	<p>BUSINESS FOR DECISION / RATIFICATION</p> <p>4.1 Approval of VWA Policies</p> <p>The Board approved the following VWA Policy;</p> <ul style="list-style-type: none"> OHS Policy 	

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	<p>Resolution That the VWA OHS Policy be confirmed as approved.</p> <p>Carried: Unanimously. The VWA Board also noted that the Referee Selection Policy had been separated from the other State Team selection policies. This Policy is now available on the VWA website.</p> <p>4.2 Approval of VA Policies (Updated) The Board approved the following VA Policies;</p> <ul style="list-style-type: none"> • Improper Use of Drugs and Medicine Policy • Competition Manipulation and Sports Wagering Policy <p>Resolution That the two VA Policies be confirmed as approved.</p> <p>Carried: Unanimously.</p> <p>The VWA Board also noted the discussion paper (as produced by RG) regarding the VA Complaints, Disputes and Discipline Policy. It was requested that RK and RG have a conversation with the VA Integrity Manager and provide a further report at the next VWA Board Meeting.</p> <p>4.3 City of Vincent (COV) – Court Fencing The VWA Board noted the response from COV had indicated that they would not consider replacing higher fencing around the courts as they did not have the budget to enable this to occur and stated a risk management assessment would not been undertaken at this stage. After discussion the VWA Board requested that RK write the Senior Land and Legal Advisor regarding this matter, informing them of the following;</p> <ul style="list-style-type: none"> • The carpark of the facility was a shared responsibility as it was jointly utilised by both VWA and the Royal Park Hall Users. • A Risk Assessment to be considered by the COV. • VWA did not have the budget to consider a \$8.5k payment for higher fencing and would thus look at alternative options. <p>4.4 Change of Association Name – Reds Volleyball Association (PRVA) The VWA Board thanked PRVA for the response to the VWA email dated 12 January, 2023, that had been received on Sunday 11 February, 2024, thus meaning it was received by the VWA CEO and Board members on Monday the 12 February, 2024, which was the day of the VWA Board meeting. Consequently, it was agreed that the ability for all Board members to have reviewed the content in detail was limited. It was agreed to defer detailed discussion until the March 2024 VWA Board meeting. In the interim, the VWA Board noted the following;</p> <ul style="list-style-type: none"> • All communications regarding WAVL and WAVJL are to be received by the VWA Office staff from Reds Volleyball Club and Reds Junior Volleyball Club. 	<p>VA Policy to be discussed with VA Integrity Manager and tabled at the next meeting for further discussions.</p> <p>RK to write to COV.</p>

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	<ul style="list-style-type: none"> • All communications regarding Junior and Kids Volley (VWA and Closed programs) are to be received by the VWA Office staff from Reds Volleyball Club. • The Perth Reds Volleyball Association website is to ensure that it is abundantly clear to their members that these activities occur under the auspices of Reds Volleyball Club and Reds Junior Volleyball Club. This needs to be indicated by the display of the relevant Club logo and / or a written statement that reflects the single PCUB entity responsible and in control of the activity / program / teams. <p>IP and RK also updated the VWA Board in relation to the discussions held with PRVA at a meeting held on the 9 February, 2024 regarding Facilities and the ongoing discussions between Perth Reds Volleyball Association, the two Red's Volleyball Clubs and Redbacks Basketball.</p> <p>The VWA Board requested that RK provide a response to PRVA.</p> <p>4.5 Formal Ratification of Selections AYVC and AVSL (as per previous Email Curricular)</p> <p>AYVC</p> <ul style="list-style-type: none"> • U19 Women's Head Coach – Laurel Wentworth • U19 Women's Assistant Coach – Jasmine Serra • U19 Men's Head Coach – Gregory Hunt • U19 Men's Assistant Coach – Sean Andrews • U23 Women's Head Coach – Dylan Wood • U23 Women's Assistant Coach – Timothy Everett • U23 Men's Head Coach – Steve Petsos • U23 Men's Assistant Coach – Jordan Fancote <p>AVSL – Men</p> <p>The VWA Board noted that Mark Petersen had resigned from the Men's Head Coaching position.</p> <ul style="list-style-type: none"> • Head Coach – Rory Read • Assistant Coach – Jayson Fox <p>4.6 Ratification of 2024 Affiliates</p> <p>The VWA Board ratified the below listed 2024 VWA Affiliates.</p> <p>Platinum Affiliates</p> <p>Apex Volleyball Club Aussie Indian Sports Club Inc. Balcatta Volleyball Club Baldivis Volleyball Association Bunbury Volleyball Association Busselton Volleyball Association Chequers Volleyball Club Fremantle Volleyball Club Mandurah Volleyball Association Murdoch Knights Volleyball Club Murdoch University Volleyball Club</p>	<p>RK to write to Perth Reds Volleyball Association.</p>

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	Northern Stars Volleyball Club Northshore Rockets Volleyball Club Perth Scorpions Volleyball Club Reds Junior Volleyball Club Reds Volleyball Club Rossmoyne Volleyball Club Southern Cross Masters Volleyball Club Southern Cross Volleyball Club The Hub UWA Volleyball Club Platinum Regional: Albany Volleyball Association Broome Volleyball Association Collie Volleyball Association Esperance Volleyball Association Kalgoorlie Volleyball Association Tom Price Volleyball Association	
5.0	BUSINESS FOR Discussion 5.1 VWA Board Charter The VWA Board reviewed and updated the VWA Board Charter. The VWA requested that RK make the amendments and table it at the next VWA Board meeting for approval.	RK to make amendments to the VWA Board Charter
6.0	BUSINESS FOR NOTING 6.1 2024 VWA Mental Health and Well-being Strategy The VWA Board noted the Strategy as tabled at the meeting. They noted it was an excellent Strategy and thanked the VWA Staff Working Group for the work that they had undertaken.	
7.0	FINANCIAL REPORT 7.1 Financial reports as presented. MH distributed the Financial Reports and comments via email circular. The VWA Board resolved to discuss the End 2023 Financials at the next VWA Board meeting. 7.2 DLGSC Grant RK noted that the Women's National League Grant application had been submitted. 7.3 Healthway Three Year Funding Application RK noted that the Healthway three year funding application had been submitted. 7.4 Other Grants received; The VWA Board noted the following grants had been received; <ul style="list-style-type: none"> Office of Multicultural Interests – Harmony Week - \$2,000 City of Stirling – Participation - \$2,000 City of Bunbury – ATA Beach Tour - \$5,000 	VWA Board to discuss End 2023 Financials at the next meeting.

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	<p>7.5 Membership for Vacated Grading Days After discussion the VWA Board agreed to the following;</p> <ul style="list-style-type: none"> • All individuals training at Clubs should already have a Platinum (they played last WAVL season) or Gold Members (as they are training and grading for the 2024 WAVL Season). Players should not have been training or grading without a membership. • For those that who are Gold Members, they are required to have an Event (Bronze) Membership (one-off event) for the Vacated Grading Day. Those individuals who need to purchase an Event Membership need to contact the VWA office to purchase this membership. The cost of the Event (Bronze) Membership is \$37. • For those members who played at another WAVL Club in 2024, the individual player is to call the office, and ask that they be changed to their new Club that they will be playing for in the 2024 WAVL season. This will then mean that the Clubs can check to ensure that all your players have the appropriate membership (s) prior to playing on the weekend. • The new membership year starts on the 1st April, 2024 and all players playing in WAVL are required to have a Platinum membership. <p>The VWA Board requested that RK provide this information to the WAVL Clubs and Associations playing in the Vacated Grading Days.</p>	<p>RK to advise WAVL Clubs & Associations</p>
8.0	<p>VWA OPERATIONAL REPORT 8.1 CEO Report The Board noted the CEO Report as circulated.</p> <p>8.2 Strategic Plan Report – Comparative Data End 2023 The Board noted the report as circulated. Moving forward they requested the removal of the 2021 comparison data from the report.</p>	<p>RK to remove the 2021 comparison data.</p>
9.0	<p>SUB COMMITTEE UPDATES (verbal)</p> <ul style="list-style-type: none"> • Beach Committee (29 January) RK provided a verbal update to the meeting. • Indoor Beach Committee (31 January) RK provided a verbal update to the meeting. 	
10.0	<p>GENERAL BUSINESS Nil.</p>	
11.00	<p>DATE OF NEXT MEETING 11 March, 2024</p>	