

Minutes of the meeting of the directors of Volleyball WA
Held at 180 Charles Street, West Perth
on Monday 10 July 2023

Present: President - Ian Phipps (IP), Ruth Gibbons (RG), Matt Hodge (MH), Darren Beltman (DB), Ben Mc Robb (BM) & Robyn Kuhl (RK)

In attendance: Mitchell Collins (MC) – Acting CEO 12 July to 6 September 2023
 Paris Rond & Jess Grigio (Section 1.2 only)

Apologies: Michelle Hort (MHo)

Summary of Actions

ITEM	ACTION	ACTION BY
2.1	<ul style="list-style-type: none"> Update the minutes from the June Board meeting and re-circulate to the Board 	RK
4.1	<ul style="list-style-type: none"> Input the dates on 2024 planning document. Schedule a Risk Management Committee meeting Schedule a short online meeting (if required) 	RK RK MC
4.3	<ul style="list-style-type: none"> Finalise the correspondence to WAVL clubs outlined the clarification of definitions 	RK
4.4	<ul style="list-style-type: none"> Conduct the investigation in relation to the SCVC Complaint 	MC / BM
9.1	<ul style="list-style-type: none"> Contact Rod Taylor to confirm he is comfortable with Cody Flynn being appointed to the Beach Committee. Arrange for Cody Flynn to be appointed to the Beach Committee. 	RK MC

Minutes

AGENDA	AGENDA TOPIC	ACTION
1.0	<p>OPENING AND PRELIMINARIES</p> <p>1.1 Welcome and Apologies The President opened the meeting at 6.00pm and provided an Acknowledgement of Country.</p> <p>1.2 Welcome and Introductions IP welcomed and introduced Paris Rond (Schools Coordinator) and Jess Grigio (Events Coordinator) to the meeting.</p> <p>1.3 Declaration of Interests IP noted his conflict of interest with item 4.4. MC noted his conflict of interest with the confidential matter to be discussed in general business.</p>	
2.0	<p>MINTUES FOR APPROVAL</p> <p>2.1 Confirmation of Minutes The Board provided amendments to the draft minutes, which were endorsed and then accepted.</p> <p>2.2 Actions of the previous meetings The Board noted the previous actions and accepted they were completed or contained with the current Board Meeting Agenda.</p>	RK to update the minutes and re-circulate to the Board.

AGENDA	AGENDA TOPIC	ACTION
3.0	VWA BOARD RISK MANAGEMENT PLAN 3.1 Strategic Plan Implementation Strategy - Profile The VWA Board noted the information contained within the report and commented on the achievements and success of number of key projects contained within the Profile pillar of the VWA Strategic Plan 2023-2025	
4.0	BUSINESS FOR DECISION / RATIFICATION 4.1 2024 Planning Resolution The Board resolved the following: <ul style="list-style-type: none"> • AGM / Clubs Conference – 18 May 2024 • Annual Awards Dinner – 26 October 2024 • VWA Board Meetings – 12 February, 11 March, 15 April, 10 June, 15 July, 9 September, 11 November and 9 December • Audit Committee meeting dates to be determined in line with the External Audit • Risk Management to meet in February and August (Dates TBC) <p>The Board also agreed to cancel the August Board Meeting in 2023, due to the high workload and number of events taking place during this period.</p> <p>Carried: Unanimously</p> 4.2 Reflect RAP & Acknowledgement of Country Resolution The Board endorsed the Terms of Reference for a VWA Reconciliation Working Group. It was agreed that DB would be a Board representative of the working group and a chair would be determined later. <p>The Board endorsed the prewritten Acknowledgement of Country statements to be used by VWA.</p> <p>Carried: Unanimously</p> 4.3 WAVL Clarification questions & definitions The VWA Board noted the meeting notes information received from the three meetings held with the WAVL Clubs and Associations, after discussion they confirmed the following two requests from the meetings; <p>The 2024 WAVL Criteria documentation currently published is to stand as issued with a clarification regarding the reference to the question what is a “club” and what is a “school” team in WAVJL.</p> <p><i>“The definition of a Club based WAVJL team is a non-school affiliated Club team, which provides open try-outs / trials, from multiple schools and general community members, and provides pathways for all players”.</i></p> <p>With reference to determination of when a team would be promoted, the VWA Board determined that the team which wins the grand final will be provided the opportunity to be promoted, given that they are eligible (as per the WAVL Criteria) to move up into the next grade.</p>	<p>RK to place the dates in the 2024 Planning document.</p> <p>RK to schedule a Risk Management on return to the office.</p> <p>MCV to schedule a short online meeting (if required)</p> <p>RK to finalise the correspondence with the WAVL clubs clarifying the definitions.</p>

AGENDA	AGENDA TOPIC	ACTION
5.0	BUSINESS FOR Discussion 5.1 VA Matters / Meetings RK confirmed that VWA (RK and IP) had signed the Participation Charter and the AVSL Agreement, noting that VWA did not agree to clause 3.2 in the AVSL agreement and would be seeking to have this changed at the expiry of the current agreement term of 2 years, in collaboration with VA and other State bodies. 5.2 VWA Clubs Conference – Round Tables – Key Take Aways The Board noted the information provided by the VWA Staff in relation to the key take aways from the round table discussions at the VWA Club Conference.	
6.0	BUSINESS FOR NOTING There was no business for noting.	
7.0	FINANCIAL REPORT 7.1 Financial reports as presented. MH distributed the Financial Reports and comments via email circular. The Board noted their disappointment in delayed funding from DLGSC. The Board discussed the opportunity to invest funds into a high interest account. It was agreed this could be determined at the next meeting. Resolution The Board resolved to adopt the financials as circulated. Carried: Unanimously 7.2 Asian Engagement Grant received. The Board noted that the Asian Engagement Grant Funding had been received. 7.3 Acquittals for DLGSC Great Southern & Pilbara completed. The Board noted that Acquittals for DLGSC had been completed for regional serving grants. 7.4 End of Year Report provided to Healthway, and final instalment paid. The Board noted that the End of Year Report had been provided to Healthway, and the final instalment had been paid. 7.5 Balcatta Loan Paid The Board noted that Balcatta Volleyball Club had repaid their loan in full.	
8.0	VWA OPERATIONAL REPORT 8.1 CEO Report The Board noted the CEO Report as circulated. The Board noted that Venues West was in discussions with Volleyball Australia and Volleyball WA to host National Indoor events for 3-year period.	

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	<p>8.2 Strategic Plan Report – Comparative Data The Board noted the report as circulated.</p> <p>8.3 Places to Play Report The Board noted the Places to Play Report as circulated.</p>	
9.0	<p>SUB COMMITTEE UPDATES (verbal)</p> <p>9.1 Indoor Beach Volleyball Federation AGM The Board noted that the Indoor Beach Volleyball Federation had its AGM on the 28 June and congratulated Luke Seib (Canningvale Centre) in regards his appointment as the new President of the Federation.</p> <p>The Board noted that the Indoor Beach Federation had conducted strategic planning, which included the development of three working groups, Governance, SuperLeague and Marketing.</p> <p>RK confirmed that Cody Fynn is interested in being appointed to the VWA Beach Committee. The VWA Board thanked Rod Taylor for his previous attendance at the VWA Beach Committee meetings.</p>	<p>RK to contact Rod Taylor to confirm he is comfortable with Cody Flynn being appointed to the Beach Committee.</p> <p>MC to arrange for Cody Flynn to be appointed to the Beach Committee.</p>
10.0	<p>GENERAL BUSINESS</p> <p>10.1 Volleyball NT (VNT) Strategic Planning The VWA Board confirmed their support of RK visiting Darwin in late September to assist them with their Strategic Planning. It was agreed that VWA would support VNT with the payment of RK for her work hours whilst completing this work.</p>	
11.00	<p>DATE OF NEXT MEETING 12 September, 2023</p>	