

Minutes of the meeting of the directors of Volleyball WA
Held at 180 Charles Street, West Perth
on Monday 17 April, 2023

Present: President - Ian Phipps (IP), Darren Beltman (DB), Ruth Gibbons (RG), Matt Hodge (MH), Michelle Hort (MHo), Robyn Kuhl (RK), Ben Mc Robb (BM)

Apologies: Rachael Funch (RF)

Summary of Actions

| ITEM | ACTION | ACTION BY |
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| 2.3 | The outstanding items from the previous meeting to be addressed; <ul style="list-style-type: none"> Formal Induction Process documented VWA Advocacy Plan | IP / RK IP / DB / RF |
| 4.1 | Risk Management – <ul style="list-style-type: none"> Updated Risk Management Policy to be tabled at the next meeting. Further discussion regarding new Strategic Risks to occur at the next meeting. Pathways Priority to be discussed at the next meeting. | BM All All |
| 5.1 | Feedback to be provided to Volleyball Australia in regards to the National Participation Charter. | RK |
| 8.1 | An update to be provided regarding the appointment of the AVSL Men's Head Coach. | RK |

Minutes

| AGENDA | AGENDA TOPIC | ACTION |
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| 1.0 | OPENING AND PRELIMINARIES 1.1 Welcome and Apologies The President opened the meeting at 6.00pm. | |
| 2.0 | DECLARATION OF CONFLICTS 2.1 Declaration of conflicts, competing interest and confidentiality. IP indicated that he is currently providing advice to Southern Cross Volleyball Association. No further declarations were provided at the meeting. MINUTES FOR APPROVAL 2.2 Confirmation of Minutes The meeting discussed the Minutes of the VWA Board meeting of 13 March, 2023. Resolution That the minutes of the meeting of the Board of Directors of VWA held on 13 March, 2023 be confirmed as a true and accurate record. Carried: Unanimously. 2.3 Actions of the previous meetings The following actions from the previous meetings are outstanding; <ul style="list-style-type: none"> Formal Induction Process documented (IP / RK). VWA Advocacy Plan (IP / DB / RF) All other Actions have been completed and / or included on the agenda for this meeting. | |

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| 3.0 | SIA NIF FRAMEWORK 3.1 Sport Integrity Australia – National Integrity Framework (NIF) The VWA Board noted that no further information had been provided to date. | |
| 4.0 | VWA BOARD RISK MANAGEMENT PLAN 4.1 VWA Risk Management Plan The first Risk Management Meeting for 2023 was held on the 20 March, 2023. BM provided an update to the meeting and the VWA Board noted the meeting notes as circulated. BM noted that an updated Risk Management Policy would be tabled at the next Board meeting for approval at the meeting. It was also noted that the Risk Management Committee had reviewed the Strategic Risk Report and agreed the Risk associated with COVID-19 (or Pandemic) was no longer required. It was recommended that OHS and the National Participation Charter should be considered as replacement Risks. It was agreed to discuss this further at the next VWA Board meeting. It was also agreed that a regular (standard) agenda item would be added to future Board meeting agendas. 4.2 Review of Strategic Plan (2022 – 2025) – Pathways Priority The VWA Board agreed that this Priority area would be discussed at the next VWA Board meeting. | Updated Risk Management Policy to be tabled at the next meeting. Further discussion regarding new Strategic Risks to occur at the next meeting. Pathways Priority to be discussed at the next meeting. |
| 4.0 | BUSINESS FOR DECISION / RATIFICATION 4.1 Club Ratification - 2023 The following Clubs and Associations have completed their 2023 Affiliation documentation and made payments (if applicable): Platinum Regional (2) = Denmark VA, Tom Price VA. Gold (1) = Ataque Volley Academy Bronze (5) = City of Kalamunda Hartfield Park Recreation Centre, Club Malayalam Inc, Filipino Australian Sports Association (FASA), Geraldton Beach Volleyball, Perth Pinoy-Aus Sports Club Inc. Resolution The Board resolved to ratify the clubs as listed. Carried: Unanimously. 4.2 WAVL Criteria 2024+ and WAVL Promotion & Relegation 2024 & 2025 After thorough discussion the VWA Board approved the updated WAVL Criteria for 2024+ and Promotion and Relegation 2024 & 2025 documents as tabled at the VWA Board meeting. Resolution The Board resolved to ratify the updated WAVL Criteria 2024+ and the WAVL Promotion and Relegation 2024 & 2025 as tabled. Carried: Unanimously. | |

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| 5.0 | <p>BUSINESS FOR DISCUSSION</p> <p>5.1 Volleyball Australia (VA) matters</p> <p>The VWA Board discussed both the National Participation Charter and the National Insurance Program.</p> <p>In relation to the National Participation Charter the VWA Board requested the following feedback be provided to VA;</p> <ul style="list-style-type: none"> • Thank you for all the work that has been undertaken in relation to the National Participation Charter, the VWA Board view this as an essential Strategic Investment for the sport of volleyball and continue to be very supportive of the direction and workplans contained in the Charter. • The VWA Board expressed concerns for the roll-out of the first two years, these included; <ul style="list-style-type: none"> ○ The Investment Distribution Table and the Participation Workplan (Attachment C) both indicate that all sections of the Charter will commence program delivery in the first year. Given the amount of tasks that are to be completed, it was strongly felt that not allocating enough time to ensure that the work was completed properly would result in a reduction of efficiency and a breaking of trust as to the mutually agreed obligations. ○ The VWA Board believe that there should be a prioritisation of tasks for Year One, so as to ensure that there is an ability to deliver them and meet the related KPI's. In the view of the VWA Board the prioritisation should be in two areas <ul style="list-style-type: none"> ▪ Education and LMS Services (NB: No expansion until the foundation work is completed). ▪ Spikezone – National Roll-Out ○ Funding should then be allocated to align with these priorities. For example, the Administration and development of the Spikezone (Kids and Junior Volley) should be given priority funding, with no / reduced funding in the Marketing area which would require a higher investment than that of the allocated \$22,469 in the first year. Simply speaking what is there to be marketed and promoted until the product redesign is actually completed, tested and is viable in the volleyball market. • In relation to the RAPID Framework (Attachment D) the VWA Board was concerned to see that the States and Territories (neither SEG nor Member Associations) whilst significant investors of the funding for the Participation Charter were not included in the "Decision Making" level of the Framework. In the view of the VWA Board this is incorrect. It is recommended that the Framework is reviewed and that the SEG group should be included in the majority of areas. It was then noted that a 'decision-making process should be | <p>RK to provide the VWA Board feedback to VA.</p> |

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| | <p>implemented – so for example the majority of the States / Territories, or six of the eight State / Territories.</p> <ul style="list-style-type: none"> There are no clauses included in the Charter in relation to ‘how is revenue going to be created for all parties’ and how is this going to be ‘split between the parties’. There was an acknowledgement that the return of revenue would most likely not occur until Year 3 or 4, but overall agreement that this should be included in the Charter. <p>In relation to the National Insurance Program, the VWA Board noted the information for Combined Liability and Personal Accident Insurance for our individual members as tabled at the meeting.</p> | |
| 6.0 | BUSINESS FOR NOTING Nil. | |
| 7.0 | FINANCIAL REPORT 7.1 Financial reports as presented. MH distributed the Financial Reports and comments via email circular. Resolution The Board resolved to adopt the financials as circulated. Carried: Unanimously 7.2 VWA 2022 Audit RK and MH provided a verbal update to the meeting. | |
| 8.0 | VWA OPERATIONAL REPORT 8.1 CEO Report The Board noted the CEO Report as circulated. The VWA Board formally ratified the VWA U23 and U19 State Team Coaching appointments for 2023; <ul style="list-style-type: none"> U23 Men’s Head Coach – Rory Read U23 Men’s Assistant Coach – Jayson Fox U19 Men’s Coach = Mark Petersen U19 Men’s Assistant Coach – Tom Hepinstall (Mentee until completed Coaching Accreditation) U19 Men’s Assistant Coach (non-travelling) – Jay Wilcox U23 Women’s Head Coach – Dylan Wood U23 Women’s Assistant Coach – Adilson Silveira U19 Women’s Head Coach - Laurel Wentworth U19 Women’s Assistant Coach – Carly Walters <p>RK noted that DB had been appointed as the Board of Management representative on the Selection Panel.</p> <p>RK also noted that Ben Gray who had been appointed as the AVSL Men’s Head Coach had recently resigned. It was noted that this selection will now need to be revisited. The VWA Board requested that RK provide an update at the next meeting.</p> | RK to provide feedback at the next meeting. |

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| | <p>8.2 Strategic Plan Report – Comparative Data The Board noted the report as circulated.</p> <p>8.3 Places to Play Report The Board noted the Places to Play Report as circulated.</p> | . |
| 9.0 | <p>SUB COMMITTEES</p> <p>9.1 VWA Committee Meetings</p> <ul style="list-style-type: none"> Beach Committee (3 April, 2023) <i>RK and MH provided a verbal update to the meeting.</i> | |
| 10.0 | <p>GENERAL BUSINESS</p> <p>10.1 VWA AGM – 20 May, 2023 The VWA Board noted that the 2023 AGM will be on the 20 May, 2023. RK noted that the VWA staff team had almost completed the compilation of the information for the 2022 Annual Report.</p> <p>RK also noted that the Elected Directors information had been circulated by 4 April, 2023 as per the requirements of the VWA Constitution.</p> <p>10.2 Robyn Kuhl (CEO) Long Service Leave / Annual Leave RK noted that she would be on leave from the 13th July through to 7th September, 2023. During this timeframe Mitchell Collins will be employed as the Acting CEO for Volleyball WA.</p> | |
| 11.0 | <p>NEXT MEETING AND CLOSURE</p> <p>The President closed the meeting at 8.35 pm.</p> <p>The next meeting will be held Monday 12 June, 2023 starting at 6pm.</p> <p>The AGM and Clubs Conference will be held on Saturday 20 May, 2023.</p> | |