

**Minutes of the meeting of the directors of Volleyball WA**  
**Held at 180 Charles Street, West Perth**  
**on Monday 13 March, 2023**

**Present:** President - Ian Phipps (IP), Darren Beltman (DB), Matt Hodge (MH),  
 Robyn Kuhl (RK), Ben Mc Robb (BM)

**Apologies:** Ruth Gibbons (RG), Rachael Funch (RF), Michelle Hort (MHo)

**Summary of Actions**

ITEM	ACTION	ACTION BY
2.3	The outstanding items from the previous meeting to be addressed; <ul style="list-style-type: none"> <li>Formal Induction Process documented</li> <li>VWA Advocacy Plan</li> </ul>	IP / RK IP / DB / RF
4.2	Risk Management – further three Strategic Plan / Strategic Risk Report Priority level discussion documents to be produced	BM

**Minutes**

AGENDA	AGENDA TOPIC	ACTION
1.0	<b>OPENING AND PRELIMINARIES</b> 1.1 Welcome and Apologies The President opened the meeting at 6.00pm.	
2.0	<b>DECLARATION OF CONFLICTS</b> 2.1 Declaration of conflicts, competing interest and confidentiality. No further declarations were provided at the meeting.  <b>MINUTES FOR APPROVAL</b> 2.2 Confirmation of Minutes The meeting discussed the Minutes of the VWA Board meeting of 13 February, 2023.  <b>Resolution</b> That the minutes of the meeting of the Board of Directors of VWA held on 13 February, 2023 be confirmed as a true and accurate record.  <b>Carried:</b> Unanimously.  2.3 Actions of the previous meetings The following actions from the previous meetings are outstanding; <ul style="list-style-type: none"> <li>Formal Induction Process documented (IP / RK).</li> <li>VWA Advocacy Plan (IP / DB / RF)</li> </ul> All other Actions have been completed and / or included on the agenda for this meeting.	
3.0	<b>SIA NIF FRAMEWORK</b> 3.1 Sport Integrity Australia – National Integrity Framework (NIF) The VWA Board noted the information from SportWest that had been circulated prior to the meeting, and the information provided by Volleyball Australia which had been tabled at the meeting. After discussion it was agreed that no further action was required by VWA at this stage.	

AGENDA	AGENDA TOPIC	ACTION
4.0	<p><b>VWA BOARD RISK MANAGEMENT PLAN</b></p> <p><b>4.1 VWA Risk Management Plan</b>            The VWA Board noted the updates as tabled at the meeting. BM noted that the first Risk Management Meeting for 2023 will be held on the 20 March, 2023.</p> <p><b>4.2 Review of Strategic Plan (2022 – 2025) – Participation Priority</b>            The VWA Board discussed the Focus Areas and Outcomes of this priority and noted that for the first year of the Strategic Plan there continued to be excellent progress in this priority area.</p> <p>It was agreed that the next VWA Board Meeting would discuss the Pathway Priority in alignment with the documentation produced by BM.            BM noted that he would be producing the further Strategic Plan / Strategic Risk Report Priority documents for discussion at the future Board meetings.</p> <p><b>4.3 VWA Succession / Patron Planning Sub-Committee Meeting</b>            The VWA Board noted that the first meeting was held on the 14 February, 2023. The Sub-Committee provided a verbal update to the meeting.</p>	BM to produce Priority discussion documents.
4.0	<p><b>BUSINESS FOR DECISION / RATIFICATION</b></p> <p><b>4.1 Club Ratification - 2023</b>            The following Clubs and Associations have completed their 2023 Affiliation documentation and made payments (if applicable):</p> <p><b>Platinum Affiliation (6)</b> – ECU Chequers VC, Northshore Rockets VC (previously known as Northern Suburbs VA), Perth Scorpions VC, Southern Cross Masters VC, United VC, Virsa VC.  <b>Platinum Regional Affiliation (1)</b> – Broome VA  <b>Silver Affiliation (4)</b> – Connelly PS, Scadden PS, Takari PS, Woodvale PS  <b>Bronze Affiliation (5)</b> – City of Swan, Edmund Rice Centre Mirrabooka, PCYC Bunbury, RecLink Australia, South West Sports Centre.</p> <p>The VWA Board noted that a letter had been received from Reds Volleyball Association / Reds Volleyball Club and Reds Junior Volleyball Club in relation to protecting the Reds identity which includes other clubs including the wording of 'Reds' in their Club / Association name.</p> <p><b>Resolution</b>            The Board resolved to ratify the clubs as listed.  <b>Carried:</b> Unanimously.</p> <p><b>4.2 WAVL Criteria 2024+</b>            After thorough discussion the VWA Board approved the WAVL Criteria for 2024+ document as tabled at the VWA Board meeting.</p> <p><b>Resolution</b>            The Board resolved to ratify the WAVL Criteria 2024+ as tabled.  <b>Carried:</b> Unanimously.</p>	

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5.0	<b>BUSINESS FOR DISCUSSION</b> Nil.	
6.0	<b>BUSINESS FOR NOTING</b> Nil.	
7.0	<b>FINANCIAL REPORT</b> 7.1 Financial reports as presented. MH distributed the Financial Reports and comments via email circular.  <b>Resolution</b> The Board resolved to adopt the financials as circulated. <b>Carried:</b> Unanimously  7.2 DLGSC Grants The following DLGSC grants were also noted; <ul style="list-style-type: none"> <li>• Women's AVL – Great Southern \$4,200, grant signed and payment paid by DLGSC.</li> <li>• AVL Women's Grant - \$50,000, grant signed and payment paid by DLGSC.</li> </ul> 7.3 Balcatta VC Loan The documentation (Loan Agreement) has been signed by both parties and payment had been made to Balcatta VC.  7.4 Healthway RK noted that the March acquittal had been completed and the instalment (\$45,000) payment had been made by Healthway.  7.5 City of Bunbury – ATABT Bunbury RK noted that the Acquittal had been completed and the invoice (\$5,000) had been raised by VWA.  7.6 VA National Insurance Update RK provided a verbal update to the meeting.	
8.0	<b>VWA OPERATIONAL REPORT</b> 8.1 CEO Report The Board noted the CEO Report as circulated.  8.2 Strategic Plan Report – Comparative Data The Board noted the report as circulated.  8.3 Places to Play Report The Board noted the Places to Play Report as circulated.	
9.0	<b>SUB COMMITTEES</b> 9.1 VWA Committee Meetings <ul style="list-style-type: none"> <li>• Referee Committee (21 February, 2023)  <i>The VWA Board noted the report as provided in the CEO Report.</i></li> </ul>	

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	<ul style="list-style-type: none"> <li>Indoor Beach Committee (22 February, 2023) <i>RK provided a verbal update to the meeting.</i></li> <li>High Performance Review Group (8 March, 2023) <i>RK provided a verbal update to the meeting.</i></li> </ul>	
10.0	<p><b>GENERAL BUSINESS</b></p> <p>10.1 Request from Reds VA / Reds VC / Reds Junior VC regarding endorsement to attend U23 &amp; U19 (AYVC) Volleyball Australia event. The VWA Board noted that a second request had been received regarding this matter and that this request had been recirculated via email to the VWA Board members. It was noted that the decision remained as per the agreement made at the previous meeting.</p> <p>10.1 VWA AGM – 20 May, 2023</p> <p>The VWA Board noted that the 2023 AGM will be on the 20 May, 2023. RK noted that the Auditors would be in the VWA office in the week commencing the 27 March, 2023 and that the VWA staff team had almost completed the compilation of the information for the 2022 Annual Report.</p> <p>RK also noted that the Elected Directors information for the AGM needed to be circulated by the 6 April, 2023. To this end the VWA Board discussed the Skills Matrix requirements for the Elected Director positions.</p> <p>After discussion the VWA Board agreed that no Special Resolutions would be tabled by the VWA Board at the forthcoming AGM.</p>	
11.0	<p><b>NEXT MEETING AND CLOSURE</b></p> <p>The President closed the meeting at 8.15 pm.</p> <p>The next meeting will be held Monday 17 April, 2023 starting at 6pm.</p>	