

Minutes of the meeting of the directors of Volleyball WA
Held at 180 Charles Street, West Perth
on Monday 13 February, 2023

Present: President - Ian Phipps (IP), Darren Beltman (DB), Ruth Gibbons (RG), Matt Hodge (MH), Michelle Hort (MHo), Robyn Kuhl (RK), Ben Mc Robb (BM)

Apologies: Rachael Funch (RF)

Welcome: VWA Staff Members Kirsty Eaton and Jordan Fancote (Section 1.2 only)

Summary of Actions

ITEM	ACTION	ACTION BY
2.3	The outstanding items from the previous meeting to be addressed; <ul style="list-style-type: none"> VWA Patron Sub-Committee Meeting Formal Induction Process documented VWA Advocacy Plan 	IP IP / RK IP / DB / RF
3.1	Update to be provided regarding SIA's National Integrity Framework.	RK
7.4	Documentation to be provided to Balcatta VC	RK
8.2	RK to recirculate Comparative Data.	RK

Minutes

AGENDA	AGENDA TOPIC	ACTION
1.0	OPENING AND PRELIMINARIES 1.1 Welcome and Apologies The President opened the meeting at 6.00pm. The meeting noted that Mollie Hartley would no longer be joining the VWA Board as she is shifting interstate for work. 1.2 Welcome and Induction IP welcomed Kirsty Eaton (VWA Administration Support Coordinator) and Jordan Fancote (VWA Youth Pathways Coordinator) to the meeting.	
2.0	DECLARATION OF CONFLICTS 2.1 Declaration of conflicts, competing interest and confidentiality. DB noted that he had been appointed as an Associate Coach (Women) for the Reds Volleyball Club. No further declarations were provided at the meeting. MINUTES FOR APPROVAL 2.2 Confirmation of Minutes The meeting discussed the Minutes of the VWA Board meeting of 12 December, 2022. Resolution That the minutes of the meeting of the Board of Directors of VWA held on 12 December, 2022 be confirmed as a true and accurate record. Carried: Unanimously. 2.3 Actions of the previous meetings The following actions from the previous meetings are outstanding;	

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	<ul style="list-style-type: none"> VWA Patron Sub-Committee Meeting (IP) Formal Induction Process documented (IP / RK). VWA Advocacy Plan (IP / DB / RF) <p>All other Actions have been completed and / or included on the agenda for this meeting.</p>	
3.0	SIA NIF FRAMEWORK 3.1 Sport Integrity Australia – National Integrity Framework (NIF) RK provided a verbal update to the meeting. At this stage it was noted that further information would be circulated shortly. It was agreed that a further update should be tabled at the next VWA Board meeting.	An update to be provided at the next VWA Board meeting.
4.0	VWA BOARD RISK MANAGEMENT PLAN 4.1 VWA Risk Management Plan The VWA Board noted the updates as tabled at the meeting. BM noted that the first Risk Management Meeting for 2023 will be held on the 20 March, 2023. 4.2 Review of Strategic Plan (2022 – 2025) – Profile Priority The VWA Board discussed the Focus Areas and Outcomes of this priority and noted that for the first year of the Strategic Plan there had been excellent progress in this priority area. It was agreed that the next VWA Board Meeting would discuss the Participation Priority in alignment with the documentation produced by BM. 4.3 VWA Succession Planning Meeting The VWA Board noted that the first meeting will be held on the 14 February, 2023. It was agreed that this working Group would be combined with the VWA Patron Sub-Committee.	
4.0	BUSINESS FOR DECISION / RATIFICATION 4.1 Club Ratification - 2023 The following Clubs and Associations have completed their 2023 Affiliation documentation and made payments (if applicable): Platinum Affiliation (14) – Apex VC, Aussie Indian Sports Club, Balcatta VC, Busselton VC, Fremantle VC, Mandurah VA, Murdoch University VC, Northern Stars VC, Reds VC, Reds Junior VC, Rossmoyne VC, The Hub, UWA VC and West Coast VC. Platinum Regional Affiliation (6) - Albany VA, Bunbury VA, Collie VA, Kalgoorlie VA, North West VA. Gold Affiliation (1) – Reds VA. Silver Affiliation (1) – Goolelal PS. Resolution The Board resolved to ratify the clubs as listed. Carried: Unanimously.	

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5.0	BUSINESS FOR DISCUSSION 5.1 VWA Board Meeting The VWA Board agreed that the replacement Board Member for Mollie Hartley from a Skills Matrix perspective needed to have Legal (Lawyer) or HR expertise and skills.	
6.0	BUSINESS FOR NOTING Nil.	
7.0	FINANCIAL REPORT 7.1 Financial reports as presented. MH distributed the Financial Reports and comments via email circular. Resolution The Board resolved to adopt the financials as circulated. Carried: Unanimously 7.2 DLGSC Grants The following DLGSC grants were also noted; <ul style="list-style-type: none"> • ARC Grant – Great Southern \$4,200 awaiting funding. • AVL Women’s Grant - \$50,000, approved, grant documentation provided (requires changes), awaiting funding. 7.3 Murdoch University VC Payment Plan RK noted that the Payment Plan for Murdoch University VC is complete. 7.4 Balcatta VC Loan The VWA Board approved the request from Balcatta VC to loan \$5,000. The meeting agreed that the relevant documentation needed to be completed and provided to Balcatta VC for their agreement.	Documentation to be provided to Balcatta VC.
8.0	VWA OPERATIONAL REPORT 8.1 CEO Report The Board noted the CEO Report as circulated. 8.2 Strategic Plan Report – Comparative Data The Board noted the report as circulated. The VWA Board requested some updates to this data and requested that RK recirculate the information as it became available. 8.3 Places to Play Report The Board noted the Places to Play Report as circulated. The VWA Board noted that this document was primarily an Advocacy document and should be incorporated in the pending discussions by the VWA Advocacy Plan Working Group. RK thanked DB for his assistance with reviewing the draft Places to Play Strategy.	RK to recirculate Comparative Data.

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9.0	SUB COMMITTEES 9.1 VWA Committee Meetings <ul style="list-style-type: none"> Beach Committee (6 February, 2023) The VWA Board noted the verbal report provided by MH and RK. 	
10.0	GENERAL BUSINESS 10.1 Request from Reds VA / Reds VC / Reds Junior VC regarding endorsement to attend U23 & U19 (AYVC) Volleyball Australia event. The VWA Board noted the request as tabled at the meeting. After discussion, the Volleyball WA Board endorsed the sending of Reds (includes Reds Volleyball Association, Reds Volleyball Club and Reds Junior Volleyball Club) teams to AYVC in 2023 pending the following conditions; <ul style="list-style-type: none"> Athletes must be registered, playing (2023 WAVL or WAVJL) members of either Reds VC or Reds Junior VC. Trials for the Reds teams are to be held after the VWA Selection trials which will be held on the 15 April, 2023. The selection of athletes and coaches must not to be seen as a competition between the VWA State Teams and the Reds teams and all messaging is to be provided jointly and supported by VWA. Any discussions regarding individual athlete selection (s) are to be viewed in line with the 'Long Term Athlete Development' plans for each individual. 	
11.0	NEXT MEETING AND CLOSURE The President closed the meeting at 9.15 pm. The next meeting will be held Monday 13 March, 2023 starting at 6pm.	