

**Volleyball Australia**  
**Coach Accreditation Renewal Policy**

**1. Who is covered in the VA Accreditation Renewal Policy?**

This policy applies to Volleyball Australia's Coach Accreditation Framework.

**2. What is renewal?**

Renewal is the process to extend the validity period of an accreditation for coaches and officials. The renewal policy requires Volleyball Australia (VA) coaches and officials to demonstrate a current competency of knowledge and skills.

**3. When does the renewal process start?**

When a coach / official receives their VA accreditation, they may begin claiming their updating activities for renewal.

**4. What happens if the accreditation is not renewed?**

Coaches / officials who do not complete the renewal requirements within the accreditation period will be removed from the Volleyball Australia Active Coach / Official Register. Please note you may be ineligible to coach or officiate at various Volleyball Australia or State / Territory Volleyball Association programs or events.

**5. What if the accreditation has expired?**

If the accreditation has expired, individuals are required to re-do the accreditation program or apply for Recognition of Prior Learning / Recognition of Current Competency (RPL/RCC).

Special leave considerations (such as maternity leave, leave related to employment, etc.) are available and should be discussed with your State / Territory Volleyball Association.

Successful RPL/RCC application accreditations start from the date they are approved and are not backdated.

**6. How do I renew my accreditation?**

Step 1. Complete the relevant renewal requirements for your level of accreditation (see attached Coach Accreditation Renewal Requirements).

Step 2. Provide evidence of completion to your State / Territory Volleyball Association.

Step 3. Pay the required accreditation renewal fee.

**Volleyball Australia**  
**Coach Accreditation Renewal Requirements**

**1. Coach Accreditation Renewal Requirement Summary**

Level 1	Level 2 Associate	Level 2 State	Level 3 Associate	Level 3 National	Level 4
Be a current member of your relevant State / Territory Association	Be a current member of your relevant State / Territory Association  Accumulate 80 Continuous Development Credit (CDC) points of renewal activities  Or	Be a current member of your relevant State / Territory Association  Accumulate 80 Continuous Development Credit (CDC) points of renewal activities  Or	Be a current member of your relevant State / Territory Association  Accumulate 100 Continuous Development Credit (CDC) points of renewal activities  Or	Be a current member of your relevant State / Territory Association  Accumulate 100 Continuous Development Credit (CDC) points of renewal activities  Or	Be a current member of your relevant State / Territory Association  Accumulate 100 Continuous Development Credit (CDC) points of renewal activities  Or
Re-do Level 1 accreditation  Or	Re-do Level 2 Associate accreditation  Or				
Attain Level 2	Attain Level 2 State	Attain Level 3 Associate	Attain Level 3 National	Attain Level 4	

**2. Renewal Activities**

**2.1 Practical Coaching**

Practical coaching can be undertaken with any level of athlete/team, from school/club level through to national/international level and may occur on a regular basis (daily, weekly, monthly) or in specific situations such as one-off competitions, camps or clinics.

The following activities will accumulate the stated CDC points:

- a. Programs or Competitions with a minimum duration of 6 weeks - **30 CDC** points
- b. One-off Coaching activity - **5 CDC** points per day

**2.2 Coach Education**

The following activities will accumulate **20 CDC** points:

- a. Lecture/present at a coaching course or seminar
- b. Write and/or publish an article on coaching endorsed by State Association or VA

### **2.3 Self-Education**

The following activities will accumulate **20 CDC** points:

- a. Attend a coaching seminar/course (2 days or more duration) by State Association or VA
- b. Complete a sport related tertiary education course e.g. PE/Human Movement
- c. Complete a recognised first aid, sports trainer or Strength and Conditioning course

The following activities will accumulate **10 CDC** points:

- a. Attend a coaching seminar/course (1 day or less duration) by State Association or VA
- b. Attend any other relevant seminar/course to coaching

The following activities will accumulate **5 CDC** points:

- a. Complete a Play by The Rules online course
- b. Complete a Sports Integrity Australia online course

### **3. Rules for Claiming Activities**

#### **Category hours**

- a. Level 2 Associate / State- 80 CDC Points
- b. Level 3 Associate / National - 100 CDC Points
- c. Level 4 - 100 CDC Points

All quantities are the minimum number CDC points that must be completed at each level to maintain a current accreditation. A maximum of 50 CDC points of the required for each level may be claimed through Practical Coaching. The balance of the CDC Points can be accrued through Coach Education and Self-education.

### **4. Endorsement of Renewal Activities that can be used to accumulate CDC points.**

Renewal Activities must be endorsed by the affiliated State Association or VA.

### **5. Verification**

All proof of renewal activities must be submitted using the VA Coach Accreditation Renewal Online Portal. State Volleyball Associations will be responsible for the verification of the activities.

### **6. Time to claim**

All renewal activities cannot be completed in one year. They should ideally be spread over the accreditation period. 25 CDC points must be accumulated in final year of the current accreditation period.