

Minutes of the meeting of the directors of Volleyball WA
Held at 180 Charles Street, West Perth
on Monday 8 August, 2022

Present: President - Ian Phipps (IP), Darren Beltman (DB) – arrived 7.42pm, Matt Hodges, Michelle Hort (MHo), Robyn Kuhl (RK), Ben Mc Robb (BM)

Virtual Attendance via Zoom: Rachael Funch (RF), Ruth Gibbons (RG), Beth Morris (BMo)

Apologies: Nil.

Welcome: VWA Staff - Weiwei Yuan (Finance) and José Martinez Rebollar (Education) – Section 1.2 only.

Summary of Actions

ITEM	ACTION	ACTION BY
2.3	The outstanding items from the previous meeting – 13 June 2022 to be addressed; <ul style="list-style-type: none"> Ongoing Risk Management Plan Updates VWA Patron Sub-Committee Meeting Formal Induction Process documented 	BM / RK IP IP / RK
3.1	Updates regarding the Risk Management Plan to be provided at the next meeting.	BM / RK
3.2	Updates regarding the VWA Advocacy Plan to be provided at the next meeting.	DB/RF/IP
4.3	The final TOR for the VWA Audit Committees would be tabled at the next VWA Board Meeting.	IP
	The WAVL Clubs that remain non-compliant with the WAVL Criteria be sent a formal letter stating that non-compliance would mean that they would not be eligible to play in WAVL State League and State League Reserves in 2023.	RK
5.1	The following documents be tabled at the next VWA Board meeting. <ul style="list-style-type: none"> The NIF Document for acceptance by the VWA Board. The Addendum for the Improper Use of Drugs and Medicine Policy to be tabled for approval by the VWA Board. The Addendum for the Competition Manipulation and Sports Wagering Policy for approval by the VWA Board. 	RK / RG
5.2	VA and VWA Meeting to be held on the 31 August, 2022.	All

Minutes

AGENDA	AGENDA TOPIC	ACTION
1.0	OPENING AND PRELIMINARIES 1.1 Welcome and Apologies The President opened the meeting at 6.05pm. 1.2 Welcome and Induction IP welcomed Weiwei Yuan and José Martinez Rebollar to the meeting and to the VWA Staff team.	
2.0	DECLARATION OF CONFLICTS 2.1 Declaration of conflicts, competing interest and confidentiality. No further declarations were provided at the meeting. MINUTES FOR APPROVAL 2.2 Confirmation of Minutes The meeting discussed the Minutes of the VWA Board meeting of 12 July, 2022.	

AGENDA	AGENDA TOPIC	ACTION
	<p>Resolution That the minutes of the meeting of the Board of Directors of VWA held on 12 July, 2022 be confirmed as a true and accurate record.</p> <p>Carried: Unanimously.</p> <p>2.3 Actions of the previous meetings The following actions from the previous meeting held on 13 June, 2022 are outstanding;</p> <ul style="list-style-type: none"> • Ongoing Risk Management Plan Updates (BM / RK) • VWA Patron Sub-Committee Meeting (IP) • Formal Induction Process documented (IP / RK). <p>All other Actions have been completed and / or included on the agenda for this meeting.</p>	
3.0	<p>3.1 VWA Board Risk Management Plan The VWA Board discussed this 'work in progress' agenda item in conjunction with the Participation priority of the VWA Strategic Plan. It was noted that further work on the overall Risk Management Plan was ongoing.</p> <p>3.2 VWA Board Risk Advocacy Plan The VWA Board Advocacy Plan Sub-Committee provided an update in relation to the initial discussions pertaining to the Plan. It was agreed that any updates would be provided as further meetings are held.</p>	<p>BM / RK</p> <p>IP, DB & RF</p>
4.0	<p>BUSINESS FOR DECISION / RATIFICATION</p> <p>4.1 CEO Discussion Items The VWA Board noted the report as tabled.</p> <p>4.2 Club Ratification 2022 The following Clubs and Associations have completed their 2022 Affiliation documentation and made payments (if applicable):</p> <p>Silver Affiliation (3) Australian Christian College – Darling Downs, Bob Hawke College, Quinns Baptist College.</p> <p>Bronze Affiliation (1) Edmund Rice Centre – Mirrabooka.</p> <p>Resolution The Board resolved to ratify the clubs as listed. Carried: Unanimously.</p> <p>4.3 Cyber Liability Insurance After discussion, the VWA Board approved the Cyber Liability Insurance quote as tabled at the meeting.</p> <p>Resolution The Board resolved to approve the Cyber Liability Insurance quote as provided at the meeting. Carried: Unanimously.</p>	

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	<p>4.4 VWA Committees and Working Groups Terms of Reference (TOR's) The Board approved the following three TOR's;</p> <ul style="list-style-type: none"> • VWA Beach Committee • VWA High Performance Review Working Group (one minor amendment) • VWA WAVL Working Group <p>Resolution The Board resolved to approve the three Committee / Working Group Terms of Reference as tabled at the meeting. Carried: Unanimously</p> <p>RK noted that the final TOR for the VWA Audit Committees would be tabled at the next VWA Board Meeting (s).</p> <p>The meeting also noted the updated Participation and Engagement Mind-Map for the VWA Committees and Working Groups.</p> <p>4.3 Club Governance Matters, including WAVL The VWA Board noted the VWA Club governance matters as tabled at the meeting. The VWA Board agreed that for those WAVL Clubs that remained non-compliant that a formal letter be written to them, stating that non-compliance would mean that they would not be eligible to play in WAVL State League and State League Reserves for the 2023 season. The VWA Board requested that RK action this matter and provide an updated report at the next meeting.</p>	RK
5.0	<p>BUSINESS FOR DISCUSSION</p> <p>5.1 Volleyball Australia (VA) National Integrity Framework (NIF) Policies and Feedback RK and RG provided the VWA Board with an update regarding the ongoing work required to adopt the five National Integrity Framework (NIF) mandatory Policies.</p> <p>After discussion the VWA Board agreed the following to be tabled at the next VWA Board meeting;</p> <ul style="list-style-type: none"> • The NIF Document for acceptance by the VWA Board. • The Addendum for the Improper Use of Drugs and Medicine Policy to be tabled for approval by the VWA Board. • The Addendum for the Competition Manipulation and Sports Wagering Policy to be tabled for approval by the VWA Board. <p>The VWA Board also noted the areas of concern regarding the remaining three NIF Mandatory Policies as tabled at the meeting.</p> <p>5.2 Volleyball Australia (VA) Presidents Meeting / VA and VWA Meeting. IP provided a verbal update to the meeting. The VWA Board noted that the VA and VWA Meeting would be held on the evening of the 31 August, 2022.</p>	<p>RK & RG</p> <p>All</p>

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6.0	BUSINESS FOR NOTING 6.1 VWA 2022+ Patron The VWA Board noted that at this stage no meeting has as yet been convened.	IP / VWA Board Patron Sub-Committee to discuss.
7.0	FINANCIAL REPORT 7.1 Financial reports as presented. MH distributed the Financial Reports and comments via email circular. Resolution The Board resolved to adopt the financials as circulated. Carried: Unanimously 7.2 DLGSC Grants RK noted that VWA was still awaiting formal confirmation of two DLGSC grant applications; <ul style="list-style-type: none"> Regional Funding 2022 / 2023 IIP (Annual) Funding 2022 / 2023 7.3 Murdoch University VC Payment Plan RK noted that the Payment Plan for Murdoch University VC was currently on schedule. 7.4 Grant Acquittal / Reports submitted RK noted that the following had been submitted; <ul style="list-style-type: none"> DLGSC Regional Funding Acquittal 2021 / 2022 Healthway Year One Funding Report 2021 / 2022 	
8.0	VWA OPERATIONAL REPORT 8.1 CEO Report The Board noted the CEO Report as circulated. 8.2 Strategic Plan Report – Comparative Data and Places to Play Report The Board noted the reports as circulated.	
9.0	SUB COMMITTEES 9.1 VWA Committee Meetings <ul style="list-style-type: none"> VWA Junior Committee Meeting (18 July) The VWA Board noted the verbal update provided by BM. VWA Referee Committee Meeting (25 July) The VWA Board noted the verbal update provided by RK. 	
10.0	GENERAL BUSINESS 10.1 SportAUS Focus – How Australians participation in sport and physical activity is adapting to COVID-normal. The VWA Board noted the report as tabled at the meeting.	

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	<p>10.2 2022 WA Sport Industry Remuneration and Benefits Report. The VWA Board noted the report as tabled at the meeting.</p> <p>10.3 WAIS Strategic Plan 2022 – 2032 The VWA Board noted the Strategic Plan as tabled at the meeting.</p>	
11.0	<p>NEXT MEETING AND CLOSURE The President closed the meeting at 9.30pm.</p> <p>The next meeting will be held Monday 12 September, 2022 starting at 6pm.</p>	