

Minutes of the meeting of the directors of Volleyball WA
Held at 180 Charles Street, West Perth
on Monday 12 July, 2022

Present: President - Ian Phipps (IP), Darren Beltman (DB) – arrived 7.50 pm, Matt Hodges (MH) Michelle Hort (MHo), Robyn Kuhl (RK), Ben Mc Robb (BM),

Virtual Attendance via Zoom: Rachael Funch (RF), Ruth Gibbons (RG) – arrived 6.20 pm

Apologies: Beth Morris (BMo)

Welcome: Gavin McDonald – Volleyball Australia Contractor, Luke Seib - VNT President - (Section 1.2 only)

Summary of Actions

ITEM	ACTION	ACTION BY
1.2	VWA to provide feedback to Volleyball Australia.	RK
2.3	The outstanding items from the previous meeting – 13 June 2022 to be addressed; <ul style="list-style-type: none"> Risk Management Plan Updates VWA Patron Sub-Committee Meeting Formal Induction Process documented 	BM / RK IP IP / RK
4.3	The outstanding VWA Committees and Working Groups TOR's be tabled at the next VWA Board meeting. The Participation and Engagement Mind-map be updated to include a 'Disability section'.	RK RK
5.1	Gavin McDonald Volleyball Australia Contractor and Andrew Dee (VA CEO) to visit Western Australia – date TBC.	RK
8.3	VWA Commonwealth Bank Signatories to be changed.	RK
10.1	WAVL Club Governance Matters to be followed up.	RK

Minutes

AGENDA	AGENDA TOPIC	ACTION
1.0	OPENING AND PRELIMINARIES 1.1 Welcome and Apologies The President opened the meeting at 6.05pm. 1.2 Welcome and Presentation by Gavin McDonald (Volleyball Australia) IP welcomed Gavin McDonald and Luke Seib to the meeting. Gavin McDonald provided an overview of the Volleyball Australia Financial Revenue Model for information and discussion.	VWA to provide feedback – refer Section 5.1.
2.0	DECLARATION OF CONFLICTS 2.1 Declaration of conflicts, competing interest and confidentiality. No further declarations were provided at the meeting. MINUTES FOR APPROVAL 2.3 Confirmation of Minutes The meeting discussed the Minutes of the VWA Board meeting of 13 June, 2022. Resolution That the minutes of the meeting of the Board of Directors of VWA held on 13 June, 2022 be confirmed as a true and accurate record. Carried: Unanimously.	

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	<p>2.4 Actions of the previous meetings The following actions from the previous meeting held on 13 June, 2022 are outstanding;</p> <ul style="list-style-type: none"> • Risk Management Plan Updates (BM / RK) BM and RK to discuss information provided by BM. • VWA Patron Sub-Committee Meeting (IP) • Formal Induction Process documented (IP / RK). <p>All other Actions have been completed and / or included on the agenda for this meeting.</p>	
3.0	<p>3.1 VWA Board Risk Management Plan The VWA Board discussed this agenda item in conjunction with the ongoing development of the VWA Advocacy Plan. VWA Board also discussed the impact on / risk of the annual CPI increases on the 2023 budgeting process.</p> <p>3.2 VWA Board Risk Advocacy Plan The VWA Board Advocacy Plan Sub-Committee provided an update in relation to the commencement of discussions pertaining to the Plan. It was agreed that any updates would be held as further meetings are held. It was also noted that the Advocacy Plan would provide benefit (s) for the ongoing discussions regarding a future VWA Patron.</p>	IP, DB & RF
4.0	<p>BUSINESS FOR DECISION / RATIFICATION</p> <p>4.1 CEO Discussion Items The VWA Board noted the report as tabled.</p> <p>4.2 Club Ratification 2022 The following Clubs and Associations have completed their 2022 Affiliation documentation and made payments (if applicable):</p> <p>Platinum Affiliation (1) Denmark Volley. Bronze Affiliation (1) Bridgetown Leisure Centre.</p> <p>Resolution The Board resolved to ratify the clubs as listed. Carried: Unanimously.</p> <p>4.3 VWA Awards Criteria The Board approved the following updated Award's Criteria;</p> <ul style="list-style-type: none"> • VWA Life Membership • VWA Order of Merit <p>Resolution The Board resolved to approve the two Awards Criteria as tabled at the meeting. Carried: Unanimously</p>	

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	<p>4.3 VWA Committees and Working Groups Terms of Reference (TOR's) The Board approved the following three TOR's;</p> <ul style="list-style-type: none"> • VWA Junior Committee • VWA Referee Committee • VWA Risk Management Committee <p>Resolution The Board resolved to approve the three Committee Terms of Reference as tabled at the meeting. Carried: Unanimously</p> <p>RK noted that the TOR's for the remaining VWA Committees and Working Groups would be tabled at the next VWA Board Meeting (s).</p> <p>The meeting also noted the Participation and Engagement Mind-Map for the VWA Committees and Working Groups. RF requested that a separate 'Disability' section be added into the Mind-Map.</p>	<p>RK / DB</p> <p>RK</p>
5.0	<p>BUSINESS FOR DISCUSSION</p> <p>5.1 Volleyball Australia (VA) Feedback After discussion the VWA Board requested that RK provide the below initial feedback / questions to Gavin McDonald and Volleyball Australia.</p> <ul style="list-style-type: none"> • Underpinning all this work is the agreement that this process needs to be adaptive, responsive, collaborative and based on joint values. • Overall, there was a strong feeling that the timelines are too ambitious and thus the deliverables will be difficult to achieve within the timeframes currently indicated. • As a suggestion, to build trust in the new environment of working collaboratively together, as a start identify one or two of the priority areas of the eight priority areas, do these well, meet the timelines and KPI's and then look to move forward with the next priority area (s). FYI – from a VWA perspective, the two priorities are , firstly sorting out the Education and LMS system (noting that VWA has moved from an almost fully automated process to that of a manual process in the new RevSport system at almost every level) and secondly the growth and National Spikezone program. • In brief, in relation to the Participation Plan (more feedback coming shortly) <ul style="list-style-type: none"> ○ How is this going to be resourced, who is going to do it and how are the deliverables going to be measured? ○ The general feeling was that this plan should be split and not include the Events section as this has a heavy focus to events that are not Participation events and are primarily Pathway and Performance based. ○ The plan (and financial agreement) should consider 'in-kind' support as well as cash support. 	<p>RK</p>

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	<ul style="list-style-type: none"> What are the timelines for receipt of the draft contract / agreement / obligations between VA and the States and Territories? This is seen as a crucial document for the future of the sport working together. 	
6.0	BUSINESS FOR NOTING 6.1 VWA 2022+ Patron The VWA Board noted that at this stage no meeting has as yet been convened.	IP / VWA Board Patron Sub-Committee to discuss.
7.0	FINANCIAL REPORT 8.1 Financial reports as presented. MH distributed the Financial Reports and comments via email circular. Resolution The Board resolved to adopt the financials as circulated. Carried: Unanimously 8.2 DLGSC Grants The VWA Board noted that the DLGSC COVID Cleaning grant application had been successful with \$2,000 being provided. RK noted that VWA was still awaiting formal confirmation of two further DLGSC grant applications; <ul style="list-style-type: none"> Regional Funding 2022 / 2023 IIP (Annual) Funding 2022 / 2023 8.3 VWA Commonwealth Bank Signatories The VWA Board approved the following changes to the Western Australian Volleyball Association Inc (Volleyball WA) Signatory list for the Commonwealth Bank Accounts; Account 6000 1222 8538 (Society Cheque Account) Remove: Stuart Carr, Mitchell Collins Remain: Robyn Kuhl, Karen Wickham New: Ian Phipps, Matt Hodges Account 6113 0079 9506 (Cash Management Call Account) Remove: Kim Ellwood, Helen Shields (Webb), Damien Oldmeadow Remain: Robyn Kuhl New: Ian Phipps, Matt Hodges Resolution The Board resolved to adopt the changes to the Commonwealth Bank signatories. Carried: Unanimously	RK, IP, MH
8.0	VWA OPERATIONAL REPORT 8.1 CEO Report The Board noted the CEO Report as circulated.	

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	8.2 Strategic Plan Report – Comparative Data and Places to Play Report The Board noted the reports as circulated.	
9.0	SUB COMMITTEES 9.1 Indoor Beach Federation Meeting and AGM (22 June) The VWA Board noted the verbal update provided by RK.	
10.0	GENERAL BUSINESS 10.1 WAVL Club Governance Matters RK noted that the following governance matters were being followed up by the VWA Staff; <ul style="list-style-type: none"> • AVAcademy – Alcohol Sponsorship included on their website. • Reds VC – Term #2 Kids and Junior Volley Centre data not provided. • UWA VC – no data provided for their Participation Program (Social). • Murdoch Uni VC – payment plan compliance. The VWA Board requested an update to be provided at the next VWA Board meeting.	RK
11.0	NEXT MEETING AND CLOSURE The President closed the meeting at 9.45pm. The next meeting will be held Monday 8 August, 2022 starting at 6pm.	