

**Minutes of the meeting of the directors of Volleyball WA
Held at 180 Charles Street, West Perth
on Monday 13 December 2021**

Present: President - Ian Phipps (IP), Matt Hodges (MH), Robyn Kuhl (RK)

Virtual Attendance via Zoom: Racheal Funch (RF), Beth Morris (BMo)

Welcome: Darren Beltman (DB) - New Casual Vacancy Board Member

Section 2 only (attendance via Zoom): Grant Trew (DLGSC)

Apologies: Mitchell Collins (MC), Jo-anne Fitzpatrick (JF), Ben Mc Robb (BM)

Summary of Actions

ITEM	ACTION	ACTION BY
3.0	The DLGSC Board Evaluation Report to be discussed at the VWA Board meeting to be held in February 2022.	All Board Members
3.0	The findings of the Risk Management Workshop held on the 27 November, 2021 to be discussed at the VWA Board meeting to be held in February 2022.	BM All Board Members
4.3	RK to meet with Reds VC, Reds Junior VC and Reds VA to discuss 2022 VWA Affiliation.	RK
4.4	VWA Policies – the schedule for future review timelines to be tabled at the VWA Board meeting to be held in February, 2022.	RK VWA Policy Sub-Committee
4.4	VWA Board to discuss the Strategic Plan Enablers.	All Board Members
5.1	VWA Patron – to be discussed at the February 2022 Board meeting.	All Board Members
10.1	Ministers Pledge – RK to respond on behalf of the Board.	RK

Minutes

AGENDA	AGENDA TOPIC	ACTION
1.0	<p>OPENING AND PRELIMINARIES</p> <p>1.1 Welcome and Apologies The President opened the meeting at 6.10pm.</p> <p>1.2 Welcome to VWA Board The meeting welcomed Darren Beltman (DB) to the VWA Board. DB has been appointed to the VWA Board as a Casual Vacancy position. This is a result of the resignation of Matthew Waddington. DB noted that whilst he is a previous player and current coach of volleyball he is not currently a member of a specific club. DB declared that he is employed by the City of Bayswater and works in the area of Governance and Strategy.</p>	
2.0	<p>COVID-19 Update – Mandatory Vaccinations and Safe Transition Plan</p> <p>The Board welcomed Grant Trew to the meeting. Grant provided the VWA Board with an overview of the WA Government requirements for Mandatory Vaccination requirements, noting that whilst sections of the Sport and Recreation Industry (schools and venues) could require staff to comply with</p>	

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	<p>Mandatory Vaccinations, workers within the Sport and Recreation Industry are not specifically included on the Critical Workers lists.</p> <p>Grant also provided information (as available) regarding the Safe Transition Plan which the WA Government had announces would be commencing on the 5 February, 2022. Grant recommended that VWA continue to monitor the information that would be released prior to 5 February, 2022.</p>	
3.0	<p>DECLARATION OF CONFLICTS 3.1 Declaration of conflicts, competing interest and confidentiality. The meeting noted the information provided by DB. No further declarations were provided at the meeting.</p> <p>MINUTES FOR APPROVAL 3.2 Confirmation of Minutes The meeting discussed the Minutes of the VWA Board meeting of 8 November, 2021.</p> <p>Resolution That the minutes of the meeting of the Board of Directors of VWA held on 8 November 2021 be confirmed as a true and accurate record.</p> <p>3.3 Actions of the previous meetings All Actions from the previous meeting held on 8 November, 2021 have been completed and / or included on the agenda for this meeting.</p> <p>The following item are noted / actions for discussion at future Board meetings in 2022;</p> <ul style="list-style-type: none"> • The VWA Board has completed the DLGSC Board Evaluation and the final report had been provided just prior to the meeting. The meeting noted that as Jacqui Jashari had been unable to attend the meeting and that there were also three Board Member apologies to the meeting. As a result the report would be tabled for full discussion at the February 2022 VWA Board meeting. • Risk Management Workshop, as a result of BM being an apology to the meeting the VWA Board agreed that this agenda item would be tabled at the February 2022 VWA Board meeting. 	<p>All Board Members</p> <p>BM All Board Members</p>
4.0	<p>BUSINESS FOR DECISION / RATIFICATION 4.1 CEO Discussion Items The VWA Board noted the report as tabled.</p> <p>4.2 Club Ratification 2021 The following Clubs and Associations have completed their 2021 Affiliation documentation and made payments (if applicable):</p> <p>Silver Affiliation (Schools) (3) – Como Secondary College, Halidon Primary School, St Pius X Catholic School.</p>	

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	<p>Resolution The Board resolved to ratify the clubs as listed. Carried: Unanimously.</p> <p>4.3 Club Affiliation Ratification – 2022 The following Clubs and Associations have completed their 2022 Affiliation documentation;</p> <p>Platinum Affiliation (11): Balcatta VC, ECU Chequers VC, Fremantle VC, Mandurah VA, Perth Scorpions VC, Reds VC*, Reds Junior VC*, Rossmoyne VC, Southern Cross VC, United VC, UWA VC.</p> <p>*The VWA Board discussed their concerns regarding Reds Volleyball Association and their non-affiliation with VWA. The VWA Board requested that RK have a further conversation with the three organisations regarding this matter.</p> <p>Platinum Regional Affiliation (4): Albany VA, Bunbury VA, Esperance VA, Kalgoorlie VA.</p> <p>Gold Affiliation (1): Ataque Volley Academy.</p> <p>Resolution The Board resolved to ratify the clubs as listed. Carried: Unanimously</p> <p>4.4 VWA Policies The Board approved the following Policies as tabled at the meeting;</p> <ul style="list-style-type: none"> • VWA Information Technology Systems and Equipment Policy <i>The VWA Board noted their approval with minor adjustments to this Policy.</i> • VWA Staff Misconduct Policy • VWA Concussion Policy • VWA Hot Weather Policy <p>Resolution The Board resolved to approve the Policies as listed. Carried: Unanimously</p> <p>The VWA Board thanked Ruth Gibbons and the VWA Policy Sub-Committee for all their help in 2021. RK noted that at the next meeting the information regarding ongoing Policy Review timelines would be tabled.</p> <p>4.3 VWA Budget, Operational Plan and Calendar - 2022 The Board approved in principle the following;</p> <ul style="list-style-type: none"> • 2022 VWA Budget <i>The VWA Board noted that in approving the 2022 VWA Budget that they approved a budgeted loss of \$138,000 for 2022.</i> 	<p>RK to discuss with Reds VC, Reds Junior VC and Reds VA the affiliation status of the three entities.</p> <p>Policy Review timelines to be tabled at the next VWA Board meeting.</p>

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	<ul style="list-style-type: none"> 2022 VWA Operational Plan <i>The VWA Board noted that there needed to be further discussions in relation to the expectations for the Strategic Plan Enablers.</i> 2022 VWA Calendar <p>Resolution The Board resolved to approve in principle the documents as listed. Carried: Unanimously.</p>	Further discussions required by the VWA Board regarding the Strategic Plan Enablers.
5.0	<p>BUSINESS FOR DISCUSSION 5.1 VWA 2022+ Patron The VWA Board noted that the current Patron John McGrath would retire at the next AGM (May 2022), it was agreed that this matter would be discussed further at the February 2022 Board meetings.</p>	VWA Board to discuss VWA Patron
6.0	<p>BUSINESS FOR NOTING The VWA Board noted the following information as circulated for the meeting;</p> <ul style="list-style-type: none"> Sport Australia Advice for Director Identification Number Volleyball Australia letter to Fortix (23 November) Monash University Research – Informal Play Healthway Video (30 years celebration – sport selected – Volleyball) Sporting Schools Report – Term 4, 2021 Thank you letter from John McGrath (retiring Patron) 	
7.0	<p>FINANCIAL REPORT 7.1 Financial reports as presented. MH distributed the Financial Reports and comments via email circular.</p> <p>Resolution The Board resolved to adopt the financials as circulated. Carried: Unanimously</p>	
8.0	<p>VWA OPERATIONAL REPORT 8.1 CEO Report The Board noted the CEO Report as circulated.</p> <p>8.2 Places to Play - General The Board noted the report as circulated.</p> <p>8.3 Strategic Plan Report – Comparative Data The Board noted the report as circulated.</p>	
9.0	<p>SUB COMMITTEES 9.1 VWA Referee Committee (22 November) RK provided a verbal update at the meeting.</p>	
10.0	<p>GENERAL BUSINESS 10.1 Minister of Sport and Recreation – Pledge The VWA Board noted and discussed the information as tabled at the meeting. The VWA Board requested RK reply to the Minister with their ‘in</p>	

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	<p>principal' support' to the concept. They did note that they felt that the pledge should be expanded to include all types of discrimination. Further that they felt that the Pledge needed to be part of an overall campaign that focuses on the resolution of some of these social issues within the Western Australian community.</p>	<p>RK to respond to the Minister.</p>
<p>11.0</p>	<p>NEXT MEETING AND CLOSURE The President closed the meeting at 9.15pm. The next meeting will be held Monday 14 February 2022 starting at 6pm.</p>	