

18:00 27<sup>th</sup> May, 2019

**COACHING COMMITTEE MEETING MINUTES**

	<b>Agenda Item</b>	<b>Notes</b>	<b>Action</b>
<b>1</b>	<b>Attendance &amp; Apologies</b>	Attendance: Ben McRobb – Co-Chairperson (BM), Susan Diver-Tuck – Co-Chairperson (SD-T), Chris Wells (CW) (Skype), John Sewell (JS), Julian Lloyd – VWA Executive Officer (JL), Robyn Kuhl – VWA BOM representative (RK)  Apologies: Gavin Lewis (GL), Steve Petsos (SP)  The committee welcomed BM and SD-T as the new Co-Chairpersons.	
<b>2</b>	<b>Approval of previous meeting notes</b>	The notes from the previous meeting (29/10/2018) were approved by the Committee.	
<b>3</b>	<b>Business Arising from previous meeting</b>	No business arising from previous meeting.	
<b>4</b>	<b>Committee Terms of Reference</b>	<ul style="list-style-type: none"> <li>• BM and SD-T tabled an updated Committee Terms of Reference document. BM explained the focus area was missing and there needed to be a set framework.</li> <li>• RK outlined the committee was two people short in the membership, a Community/Sporting School/Spikezone coach and an AVL/AJVC/AJBVC Volleyball coach. JS</li> <li>• It was explained that people who would be a good fit under the requirements are busy coaching and may not have the time.</li> <li>• The committee was asked if they had anything to add to the document. The committee had nothing to add and approved the updated Terms of Reference.</li> <li>• A list of 2019/2020 Priorities for the committee was presented and it was explained how Volleyball WA can assist with the coach education and material from Volleyball Australia.</li> <li>• An example is using the current structures; a mentor program can be developed. Two people from Esperance were going to attend the next Level 2 Coaching Course in Perth and asked CW what the plan was for the attendees.</li> <li>• CW explained the plan is to mentor them and have them take responsibility of</li> </ul>	<p><i>JL to work with Esperance VA to create a Case Study from the mentoring</i></p>

18:00 27<sup>th</sup> May, 2019

		<p>the junior coaching in Esperance. A case study will be created on this to pass onto other regions and to use in clubs.</p> <ul style="list-style-type: none"> <li>A couple of the Lead Volley Panel members are looking to take part in a mentoring program for their Personal Development Plans.</li> <li>An explanation was provided on what Lead Volley is and the Committee agreed to consider having a Board Appointed Lead Volley Panel member join the Coaching Committee.</li> </ul>																											
<b>6.4</b>	<b>Shortlist of potential committee (item brought forward)</b>	The committee discussed a variety of options and created a shortlist of people to approach.	<i>JL to contact shortlist to see if they are interested in joining the committee</i>																										
<b>5</b>	<p><b>VWA Strategic Plan</b></p> <p><b>5.1 Number of coaches against the KPI's. By end of 2021 have 300 new, active &amp; accredited coaches in W.A. And increase Level 2+ coaches by 30%.</b></p> <p><b>5.2 Mentoring Program</b></p>	<table border="1"> <thead> <tr> <th>Coaching Level:</th> <th>Current</th> <th>Last Meeting</th> <th>End of 2017</th> </tr> </thead> <tbody> <tr> <td>Level 1 Foundation</td> <td>174</td> <td>174</td> <td>195</td> </tr> <tr> <td>Level 2 Course Attendance</td> <td>26</td> <td>13</td> <td rowspan="3">195</td> </tr> <tr> <td>Level 2</td> <td>130</td> <td>136</td> </tr> <tr> <td>Level 3 Course Attendance</td> <td>0</td> <td>0</td> </tr> <tr> <td>Level 3</td> <td>22</td> <td>21</td> <td></td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>352</b></td> <td><b>344</b></td> <td><b>390</b></td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>The change of the last column from 'End of 2018' to End of 2017' is to align with the Strategic Plan 2018 – 2021.</li> <li>It was suggested that grants for clubs could help fund coach development and support fees.</li> <li>It was recognised that a small number of clubs support funds for courses.</li> <li>It was noted the Personal Development Plans from Lead Volley should help with getting a program started.</li> </ul>	Coaching Level:	Current	Last Meeting	End of 2017	Level 1 Foundation	174	174	195	Level 2 Course Attendance	26	13	195	Level 2	130	136	Level 3 Course Attendance	0	0	Level 3	22	21		<b>TOTAL</b>	<b>352</b>	<b>344</b>	<b>390</b>	
Coaching Level:	Current	Last Meeting	End of 2017																										
Level 1 Foundation	174	174	195																										
Level 2 Course Attendance	26	13	195																										
Level 2	130	136																											
Level 3 Course Attendance	0	0																											
Level 3	22	21																											
<b>TOTAL</b>	<b>352</b>	<b>344</b>	<b>390</b>																										

18:00 27<sup>th</sup> May, 2019

	<p><b>5.3 Regional Education</b></p> <p><b>5.4 Talent ID</b></p> <p><b>5.5 Assessors and Presenters</b></p> <p><b>5.6 Update- list of Spikezone providers and centres</b></p>	<ul style="list-style-type: none"> <li>• Committee agreed that Esperance VA is to be used to develop the case study.</li> <li>• This is an area that should be celebrated. Recently three trips had taken place in Karratha, Christmas Island and Esperance. Karratha had a Teacher PD and a Level 2 Coaching Course take place.</li> <li>• Other regions are looking at being targeted too.</li> </ul> <p>Carried forward to next meeting, but there needs to be a focus on 'Where to Next'.</p> <p>VA has said there has been confusion around the country as to the requirements of who can sign off coaches log sheets. The committee requested to see a track of who can assess and present.</p> <p>JL provided the committee with a list of Spikezone providers/centres for the start of 2019:</p> <ul style="list-style-type: none"> <li>• VWA – Wesley and Hamersley</li> <li>• Rossmoyne VC – Rossmoyne SHS and Penrhos</li> </ul> <p>New Spikezones providers/centres; Ballajura and Fremantle VC, with Esperance VA looking to start up again soon.</p> <p>It was noted that a Primary School competition starting up and school competitions are always growing in numbers.</p>	<p><i>JL to provide a list of assessors and presenters</i></p>
<p><b>6</b></p>	<p><b>General Business</b></p> <p><b>6.1 Code of Conduct</b></p> <p><b>6.2 Acceptable behaviours</b></p>	<ul style="list-style-type: none"> <li>• There have been incidents where the code of conduct has been disregarded and incidents with unacceptable behavior in the last 12 months.</li> <li>• It was noted that coaches sign off on the Code of Conduct.</li> <li>• Need to consider how do we communicate the Code to a larger audience and ensure it is followed.</li> </ul>	<p><i>JL to add Code of Conduct to next meetings agenda</i></p>

18:00 27<sup>th</sup> May, 2019

	<p><b>6.3 VA Education Meeting</b></p> <p><b>6.4 Shortlist of potential committee</b></p> <p><b>6.5 Attendance at 2018 courses</b></p> <p><b>6.6 Attendance at 2019 Courses</b></p>	<ul style="list-style-type: none"> <li>It was suggested shortening the Code to key points for wider communication, with the full Code available on the website.</li> </ul> <p>The topics discussed at the VA Education meeting were the status of education and what will be changing.</p> <p>This item was discussed above.</p> <p>The final numbers for each Level 2 Coach Course during 2018:</p> <ul style="list-style-type: none"> <li>10<sup>th</sup> February- 7 attendees</li> <li>15<sup>th</sup> April- 8 attendees</li> <li>9<sup>th</sup> June- Cancelled</li> <li>25<sup>th</sup> November - Cancelled</li> </ul> <p>The number of participants at Level 2 Coaching Courses for the start of 2019:</p> <ul style="list-style-type: none"> <li>9<sup>th</sup> February - Cancelled</li> <li>6<sup>th</sup> April - 13 attendees</li> </ul>	
<p><b>7</b></p>	<p><b>Planning</b></p> <p><b>7.1 2019 Upcoming Courses</b></p>	<p>Upcoming courses for the remainder of 2019:</p> <ul style="list-style-type: none"> <li>15<sup>th</sup> June</li> <li>9<sup>th</sup> November</li> </ul> <p>The committee was informed that under WAVL requirements, clubs will have a number of people registering.</p>	
<p><b>8</b></p>	<p><b>Date of next Meeting</b></p>	<p>12<sup>th</sup> August 2019 at 18:00                  SD-T will be an apology for this meeting.</p>	