

MINUTES

Agenda Item		Discussion Points/Attachments	Action
1	Attendance & apologies	<p>The meeting commenced at 6.00pm</p> <p>Present: Susan Diver-Tuck (SD-T), Robyn Kuhl (RK), Ben McRobb (BM), Ian Phipps - President (IP), Sophie Row (SR)</p> <p>Apologies: Paul Prindiville (PP)</p> <p>Resignation: Darrel Fox (DF) The meeting noted that DF had resigned from the Committee as an Appointed VWA Board Member representing the Indoor Beach Volleyball Federation (IBVF). The VWA Board thanked DF for his long-standing commitment and support of both VWA and IBVF.</p>	
2	Minutes from Previous Meeting	<p>It was resolved that the Minutes of the meeting held on 11 June 2018 be adopted as a true and correct record.</p> <p>All in favour – Carried</p>	
3	Strategic Planning 2018 - 2021	The VWA Board noted the Comparative Data report for the statistical data outcomes of the VWA Strategic Plan.	
4	Business Arising from the previous meeting	<p>4.1 The Beach Development Project (The Hub) RK noted that the Liquor Licence application has now been lodged by VWA. As a result Liquor Licensing had provided feedback regarding a number of required actions which include;</p> <ul style="list-style-type: none"> • Advertisement, and the advertisement period of notice for the application. This would commence on the 17 July, through to the 30 July 2018. 	

	<ul style="list-style-type: none"> Requirement to make changes to the VWA Constitution. RK noted that Helen Shields was reviewing this at present and a report would be provided to the next VWA meeting. Requirement to make changes to the submitted Harm Minimisation Policy. Requirement to facilitate a venue inspection by Liquor Licensing. <p>The VWA Board requested an update at the next VWA Board meeting.</p> <p>4.2 2019 AJBVC / National U23's (Volleyball by the Bay) The meeting noted that at this stage the venue for this event had not as yet been selected.</p> <p>4.3 CRM / Fortix / VA / Scoring App IP and RK noted that they had met with Andrew Dee (VA CEO) and Malcolm Borgeaud (VA Board member) to discuss this matter at the Stakeholders meeting on the 24 June 2018. The meeting noted that VA had undertaken to make payment for the outstanding VWA invoice, although this would be undertaken as a payment plan over a period of perhaps two years. RK noted that VA indicated that they would provide formal notification in regards to the payment of this invoice.</p> <p>The meeting also noted that a VWA CRM – Club Portal meeting was scheduled for Thursday 5 July 2018.</p> <p>4.4 Home of Volleyball RK noted that there was no further update at this stage although discussions were continuing.</p> <p>4.5 Indoor Beach Volleyball Federation (IBVF) The VWA Board noted that a meeting was held on the 28 June 2018 regarding the draft IBVF Constitution. The meeting noted that agreement had also been reached to hold the IBVF SGM on the 26 July, 2018. The VWA Board requested an update at the next VWA Board meeting.</p> <p>4.6 AVL RK and IP noted that AVL had been discussed at the VA Stakeholders meeting with limited additional information being provided. RK also noted that from a VWA perspective planning was still underway to ensure that game opportunities for the WA teams could be provided for 2018.</p>	<p>RK to provide a report at the next VWA Board meeting.</p> <p>RK to provide an update at the next VWA Board meeting.</p> <p>RK and IP to provide an update at the next VWA Board meeting.</p>
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	<p>4.7 Volleyball opportunities</p> <p>RK noted that the completion of Visko Park facilities had been delayed and at this stage the new completion date would be the end of August 2018. RK also noted that VWA had received a draft contract / agreement for the City of Cockburn which was currently under discussion / clarification by all parties. After discussion regarding the length of the agreement, the VWA Board agreed to accept an initial one year contract with the possibility of a further two year extension.</p> <p>The meeting also noted the following facilities updates;</p> <ul style="list-style-type: none"> • Venues West had formally advised VWA that they had included \$30,000 into their budget so as to ensure that the HBF Arena Joondalup was volleyball compliant. • The City of Armadale has now purchased a Public Open Spaces Activation Bronze level sponsorship package. • The City of Canning has now coordinated the Shelley Beach Master Plan Workshops and Rossmoyne Volleyball Club has attended both workshops. • Helen Shields (VWA Operations and Support Manager) has commenced working on the VWA Facilities Strategy (Places to Play). • DLGSC had provided a review regarding sports facility requirements to host international, national and state events, RK noted that this review had been completed and returned. • RK noted that she had attended a Home Game match at Aquinas College where the Reds Volleyball Club is based, this is an excellent venue and home base for the Club. <p>4.8 VWA Risk Register / Operational Plan items</p> <p>BM provided an update to the meeting in regards to VWA Board Charter. After discussion the VWA Board agreed that the VWA Board Charter required the following additions;</p> <ul style="list-style-type: none"> • A compliance / Accountability clause. SD-T and SR to action this. • A statement that the VWA Board leads the development of the Strategic Plan and refers to / monitors it regularly. • A list of the VWA Policies also needs to be included as an Appendix to the Charter. 	<p>RK to update the VWA Board Charter for finalization at the next VWA Board meeting.</p> <p>SD-T and SR to provide the compliance / accountability clause.</p>
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5	VWA Staff Reports	<p>The Board noted the following reports;</p> <p>Operations and Support Section report</p> <p>The VWA Board approved the following;</p> <ul style="list-style-type: none"> • New VWA Club Affiliation; <ul style="list-style-type: none"> • Gold – Perth Social Sports Tournaments Club <p>The VWA Board noted the information provided by those clubs with less than 10 registered members (as per the June 2018 meeting);</p> <ul style="list-style-type: none"> • Bunbury Volleyball Association – following up with members. • Collie Volleyball Association – following up with members. • Mandurah Volleyball Association – membership details provided. 	

		<ul style="list-style-type: none"> • North Shore Volleyball Academy – no reply provided at this stage. • State Netball Centre – no volleyball being coordinated at present. • West Coast Volleyball Club – membership details provided. <p>The VWA Board requested that the membership information continue to be sought for Northshore Volleyball Academy. The meeting requested an update at the next VWA Board meeting.</p> <p>Participation and Development Section report The VWA Board noted the information as tabled in the report.</p> <p>All in favour – carried.</p>	<p>RK to provide an update at the next VWA Board meeting.</p>
6	Finance report	<p>6.1 Financial Reports / Budget Reports The VWA Board accepted and noted the financial reports as tabled at the meeting.</p> <p>All in favour – carried.</p> <p>6.2 AVL & AJBVC Payment Plans The VWA Board noted the following in regards to AVL payment plans;</p> <ul style="list-style-type: none"> • Holly Trpcevska (AVL) – currently listed as an un-financial VWA member. <p>The VWA Board noted the following in regards to AJBVC payment plans;</p> <ul style="list-style-type: none"> • Caleb Lampard (AJBVC) – not on schedule, the VWA Board requested that RK request the outstanding payment of \$308.50 be paid immediately, and that if this did not occur then the athlete be placed onto the un-financial VWA member register. <p>6.3 DLGSC Grant Applications The meeting noted the following;</p>	

	<ul style="list-style-type: none"> • ARC Grant for visits to Northam and Merredin (\$3,000) – this grant has now been received. • Christmas and Cocos Island visit – RK noted that this visit had been postponed, most likely to 2019. • EDRA Grant for a visit to Esperance (\$3,000) – this grant has been received. • City of Karratha (\$3,500) – this grant has been applied for, and the requested invoice has been raised. • The meeting noted the letter received from DLGSC that indicated that for the Industry Investment Program 2018/2019, VWA would receive \$120,000. It was noted that this payment will not be made available until August 2018. • DLGSC Regional Grant (\$15,000) – RK noted that VWA had been advised to apply for this grant when the applications opened, most likely in August, 2018. <p>6.4 VA We are Volleyball Applications RK noted that to date no advice has been received from Volleyball Australia regarding the two grant applications. It was noted that the information pertaining to these grants would most likely not be available until mid – late July, 2018.</p> <p>6.5 BCA Sponsorship RK noted that as per the terms of the sponsorship agreement the invoice had been raised for \$7,500.</p> <p>6.6 Awards Night Sponsors RK noted that the information / request for sponsorship (s) had been circulated on the 5 July, 2018.</p> <p>6.7 In-kind Sponsorship RK noted that the following possible ‘in-kind’ sponsorship were currently under discussion;</p> <ul style="list-style-type: none"> • Screening Lab (in-kind sponsorship value \$13,700) – provision of a centralised resource for the collection of physical testing and physio screening results. • Two radio stations (in-kind sponsorship of approximately \$20,000). SD-T also suggested that from a regional perspective VWA initiate discussions with Red Wave Media. 	VWA to initiate discussions with Red Wave Media.
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7	General Business	<p>7.1 VWA Committee Reports</p> <ul style="list-style-type: none"> • VWA Referee Committee (25 June 2018) BM and SD-T provided a verbal update from the meeting. In doing so they noted that the VWA Beach Committee would be looking to make recommendations to change the Committee's Terms of Reference in 2019. <p>7.2 VA Stakeholders Meeting & VNL Games (23 & 24 July, 2018 – Melbourne) IP and RK provided a verbal update of the meetings.</p> <p>7.3 DLGSC Sports Awards RK noted that VWA is a finalist for the Event of the Year (Professional) – Volley by the Bay.</p> <p>7.4 DLGSC Advisory Committee RK noted that she had accepted positions on the following two DLGSC Advisory Committees;</p> <ul style="list-style-type: none"> • Gender Diversity Advisory Group • Strategic Funding Review Advisory Group 	
8	Date of next meeting	<p>9 August 2018 – Thursday</p> <p>The VWA Board noted that the meeting date had been changed as Andrew Dee (VA CEO) would be visiting WA, and had requested the opportunity to attend a VWA Board meeting.</p>	