Western Australian Volleyball Association Inc **VWA Board Meeting** Meeting held at Volleyball WA 180 Charles Street, West Perth 11 June, 2018 at 6.30pm



MINUTES

	Agenda Item	Discussion Points/Attachments	Action
1	Attendance & apologies	The meeting commenced at 6.30pm	
		Present:	
		Susan Diver-Tuck (SD-T), Robyn Kuhl (RK), Ian Phipps - President (IP), Paul Prindiville (PP), Sophie Row (SR)	
		Apologies – Darrel Fox (DF), Ben McRobb (BM)	
2	Minutes from Previous Meeting	It was resolved that the Minutes of the meeting held on 21 May 2018 be adopted as a true and correct record.	
		All in favour – Carried	
3	Strategic Planning 2018 - 2021	The VWA Board noted the Comparative Data report for the statistical data outcomes of the VWA Strategic Plan.	
4	Business Arising	4.1 The Beach Development Project (The Hub)	
	from the previous	RK also noted that the City of Vincent (COV) had now provided the information in relation to the	
	meeting	requirements for the VWA Liquor Licence application (Section 39 and 40 Forms), which means that the application can now be lodged.	
		A further follow-up meeting is being held with the Hub on the 13 June, 2018.	
		4.2 2018 AJBVC / National U23's / ATA Beach Tour (Volleyball by the Bay)	
		The meeting noted that this event had been extremely successful and thanked all that had been	
		involved. RK noted that the feedback from the survey of this event as supplied in the Participation	
		and Development report. The meeting noted that the feedback from the survey supported that the	











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event had indeed been very successful.

After discussion it was agreed that pending agreement by Volleyball Australia of the requested dates and the hosting of both AJBVC and the U23's competitions that VWA would host Volley by the Bay again in 2019. The 2019 dates will be;

- Saturday 13th and Sunday 14th April U23/ U21
- Monday 15th to Thursday 18th April AJBVC

4.3 CRM / Fortix / VA / Scoring App

IP and RK noted that they would be meeting with Andrew Dee (VA CEO) to discuss this matter at the forthcoming Stakeholders meeting (24 June 2018). The meeting requested an update at the next VWA Board meeting.

4.4 Home of Volleyball

RK noted that there was no further update at this stage although discussions were continuing. The VWA Board agreed that VWA would need to write to the City of Vincent to request an extension of the current lease agreement which expires in 2019.

4.5 Indoor Beach Volleyball Federation (IBVF)

The VWA Board noted that a meeting was held on the 22 May 2018 regarding the IBVF Constitution, unfortunately additional discussions were still required and thus another meeting needs to be convened, this meeting is scheduled for the 28 June 2018. The VWA Board requested an update at the next VWA Board meeting.

4.6 AVL

RK and PP provided a verbal update in regards to the meeting held prior to the VWA Board meeting. It was noted that as Volleyball Australia had indicated that for 2018 fare equalisation had not been implemented that WA (and SA) had both withdrawn from the 2018 AVL competition. RK and PP noted that the meeting of the AVL athletes and appointed staff had indicated that they would like to play in some format so as to ensure that the athletes still had the opportunity to play at some level. The VWA Board agreed that they would continue to support the decisions of the teams and

RK and IP to provide an update at the next VWA Board meeting.

RK to write to the City of Vincent in regards to the VWA Lease agreement.

RK and IP to provide an update at the next VWA Board meeting.

RK and PP to provide an update at the next VWA Board meeting.















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would make every effort to assist in the planning of replacements fixtures / competitions.

The VWA Board requested the registration / purchase of the following;

- Registration of Business names (Domain Name and URL) WA Steel, WA Pearls and WA Hornets.
- Trademark of the new WA Steel logo.

4.7 Volleyball opportunities

RK noted that with the exception of Visko Park (Cockburn) there was no further update at this stage. RK noted that the completion of Visko Park facilities had been delayed and at this stage the new completion date had not been provided to VWA.

4.8 VWA Risk Register / Operational Plan items

SR provided information (as per the completed forms) in regards to the Skills Gap Analysis for the vacant VWA Board positions. It was noted that all VWA Board members with the exception of DF had completed the Skills Matrix. The VWA Board noted the following 'skills' areas that needed to be discussed further at the next meeting;

- Technology
- Broadcasting / Media / Social Media
- Lobbying and Advocacy

The meeting also noted that a discussion needed to occur in regards to the Strategic versus Operational (High Level) role of the VWA Board members, including the role of RK as both CEO and a Board Director.

As BM was unable to be present at the meeting it was agreed that this agenda item would be discussed at the next meeting.

It was also noted that DF had been unable to attend the following 2018 VWA Board and AGM meetings;

VWA Board to discuss further at the next VWA Board meeting.

BM to provide the initial draft document at the next VWA Board meeting.











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• 2018 - February, March, April (AGM), May, June (all programmed meetings to date)

The VWA Board asked that RK meet with DF to ascertain his ability to attend meetings in the future.

RK to meet with DF.

4.9 VWA Workforce

RK noted that the interviews for the new VWA Club and Workforce Development Officer had been completed and the position offered to the successful candidate who had accepted the position. RK noted that Julian Lloyd had been appointed to the position and would commence work on Monday the 18 June 2018.

RK also noted that VWA had received the Targeted Participation funding and thus was in the process of appointing a short term contract position to ensure that the requirements of the grant application were meet.

4.10 WAVL Review

The meeting noted that IP held a Conflict of Interest for this agenda item as he is a current WAVL player.

RK noted that as requested at the previous meeting, emails had been sent to the Club Presidents / WAVL Technical committee and to all WAVL registered players.

After discussion the VWA Board agreed that this review would be conducted by an External Consultant. The meeting also agreed that the following would be required in conjunction with the review process;

- Face to Face / Telephone interviews with current players and previous players
- Face to Face / Telephone interviews with Presidents, WAVL Technical committee members and WAVL Chief Referees
- On-line survey
- Desk-top research volleyball leagues in Australian and sporting leagues in WA basketball, netball, hockey and soccer.













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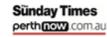
		The meeting agreed the following individuals would be part of the 2018 WAVL Review Committee;	
		 WAVL Technical Committee – Robyn Fittock, Jason Laverdure and Karen Wickham VWA Board representatives – S D-T and PP. VWA CEO – Robyn Kuhl External Consultant – TBC. The meeting requested that RK provide an update at the next VWA Board meeting.	RK to provide an update at the next VWA Board meeting.
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5	VWA Staff Reports	The Board noted the following reports;	
		Operations and Support Section report	
		The VWA Board approved the following;	
		 New VWA Club Affiliations; Silver – Prendiville Catholic College, Greenwood College, St Mary's Anglican School (3 schools) Bronze – Melville Leisure Fit, FASA (2 clubs) 	
		The VWA Board noted the following clubs with less than 10 registered members;	
		 Bunbury Volleyball Association Collie Volleyball Association Mandurah Volleyball Association North Shore Volleyball Academy State Netball Centre West Coast Volleyball Club 	
		The VWA Board requested that these clubs be written to / emailed with a request that all members of these clubs be registered as a matter of priority.	RK to provide an update at the next VWA Board meeting.













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		Participation and Development Section report
		The VWA Board noted the information as tabled in the report.
		The VWA Board noted the discussions in relation to the possible commencement of a Perth Beach
		Volleyball League.
		All in favour – carried.
6	Finance report	6.1 Financial Reports / Budget Reports
		The VWA Board accepted and noted the financial reports as tabled at the meeting.
		All in favour – carried.
		6.2 AVL & AJBVC Payment Plans
		The VWA Board noted the following in regards to AVL payment plans;
		Holly Trpcevska (AVL) – currently listed as an un-financial VWA member.
		Jason Laverdure (AVL) – on schedule – to be completed end June 2018.
		Jackie Tamburri (AVL) – on schedule – to be completed end June 2018.
		The VWA Board noted the following in regards to AJBVC payment plans;
		 Dylan Phillips (AJBVC) – on schedule – to be completed mid-June 2018.
		 Caleb Lampard (AJBVC) – not on schedule, although payment received Monday 11 June.
		• Caleb Lampard (AJBVC) – not on schedule, although payment received Monday 11 June.
		6.3 Volley by the Bay Acquittals
		The VWA Board noted the following;
		The Title Board Hotel the following,
		City of Bunbury – acquittal complete and payment received.
		Southern Ports – acquittal complete.
		 DLGSC – acquittal complete. The VWA Board also noted the letter of congratulations
		received from DLGSC – South West office.
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6.4 DLGSC Grant Applications

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		The meeting noted the following;	
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		Targeted Participation Grant (\$12,000) – the payment has been received.	
		 ARC Grant for visits to Northam and Merredin (\$3,000) – this grant has been applied for and has been verbally approved. 	
		 Christmas and Cocos Island visit – RK noted that this visit had been postponed. 	
		• EDRA Grant for a visit to Esperance (\$3,000) – this grant has been applied for and verbally approved.	
		DLGSC High Performance Grant for Coaches and Officials (\$5,000) has been approved and we are awaiting receipt of funding.	
		 Every Club funding –RK noted that upon advice from DLGSC an application for this grant had not been lodged. 	
		6.5 VA We are Volleyball Applications (due 23 May, 2018)	
		RK noted that VWA had completed the applications for the following grants;	
		 2A Funding – Regional Accessible Education funding (\$27,500). 	
		2B Funding – Discover Volleyball Campaign (\$35,000 - \$55,000 applied for after discussion with Volleyball Australia).	
7	General Business	7.1 VWA Committee Reports	
		VWA Referee Committee (29 May 2018)	
		RK provided a verbal report from this meeting. RK noted that Rebecca Walter (Volleyball	
		Australia) had attended the meeting which had enabled the Committee meeting to be	
		provided an update in regards to ongoing development of the VA Education courses,	
		including assessment and mentoring opportunities. RK also noted the following;	
		Dani Francis had been invited to be a member on the VARC Technical Sub-Committee.	
		Derek Scales had been invited to be a member of the VARC Pathways Sub-Committee.	













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		In regards to the VWA Beach Committee, SD-T noted that this Committee was mainly focused on	SD-T and BM to provide
		operational aspects of the annual Beach Tour events and the group. It was agreed that this was to be	a report at the next VWA
		discussed further at the next VWA Beach Committee meeting (25 June) and further information to be	•
		provided by S D-T and BM at the next VWA Board meeting.	
		7.2 DLGSC Sports Award applications	
		RK noted that VWA has submitted the following applications;	
		 Event of the Year (Professional) – Volley by the Bay 	
		Commitment to Participation	
		·	
		Organisational Excellence Regional Excellence	
		Regional Excellence	
		7.3 DLGSC Women on Boards	
		SR and SD-T noted that they are both attending these workshops.	
		7.4 VWA Academy Proposal	
		The VWA noted and supported the VWA Academy proposal as tabled at the meeting. RK noted that	
		this had been forwarded to Volleyball Australia, with no response to date.	
		RK also noted that the following clubs were currently coordinating training programs for TID /	
		Development WA Beach athletes and further discussion would be required with these clubs prior to	
		the possible development of the beach components of the VWA Academy;	
		,,	
		West Coast Beach Volleyball Club	
		NorthShore Volleyball Academy	
8	Date of next meeting	9 July 2018	
		PP noted that he would be an apology for this meeting.	











