

MINUTES

Agenda Item		Discussion Points/Attachments	Action
1	Attendance & apologies	<p>The meeting commenced at 7.00pm</p> <p>Present: Robyn Kuhl (RK), Ben McRobb (BM), Ian Phipps - President (IP), Paul Prindiville (PP), Sophie Row (SR)</p> <p>Apologies – Kamie Ang (KA), Darrel Fox (DF)</p>	
2	Minutes from Previous Meeting	<p>It was resolved that the Minutes of the meeting held on 12 February 2018 be adopted as a true and correct record.</p> <p>All in favour – Carried</p>	
3	Strategic Planning 2018 - 2021	<p>The VWA Board noted the Comparative Data report for the statistical data outcomes of the VWA Strategic Plan.</p>	
4	Business Arising from the previous meeting	<p>4.1 The Beach Development Project (The Hub) RK noted that the process had now commenced for the application for the Liquor Licence and VWA was now awaiting the return of completed forms from the City of Vincent, prior to lodging the documentation with Liquor Licensing.</p> <p>4.2 2018 AJBVC / National U23's / ATA Beach Tour (Volleyball by the Bay) RK noted that the planning for this event was ongoing.</p> <p>4.3 CRM / Fortix / VA / Scoring App The VWA Board noted the information as provided in the Operations and Support section report as tabled at the meeting.</p>	

		<p>4.4 Home of Volleyball RK noted that there was no further update at this stage.</p> <p>4.5 Indoor Beach Volleyball Federation (IBVF) The VWA Board noted that a meeting will be held on the 20 March 2018 for IBVF to confirm information to VWA as to what areas they would like some assistance from VWA. The VWA Board asked for an update from this meeting to be provided at the next VWA Board meeting.</p> <p>4.6 AVL RK provided a verbal update in regards to the information received from Volleyball Australia in relation to AVL for 2018. It was noted that the fixtures included within the information are unconfirmed.</p> <p>The VWA Board ratified the appointment of Mandy Combes as the Head Coach for the VWA AVL Women’s team. The VWA Board noted that at this stage the Head Coach for the VWA AVL Men’s team has not been selected / appointed, and required ongoing discussion.</p> <p>After discussion, the meeting confirmed the following in relation to the results of the survey in regards to the 2018 name (s) for the VWA AVL teams;</p> <ul style="list-style-type: none"> • VWA Board ratified the selection of the new name to be that of WA Steel. • The VWA Board requested that the mock-up designs for the new logo be tabled at the next VWA Board meeting. <p>4.7 Volleyball opportunities The VWA Board meeting noted the updates as provided in the VWA Participation and Development report. RK noted the following additional information in regards to the Visko Park Development;</p> <ul style="list-style-type: none"> • The City of Cockburn has accepted the EOI from VWA for the management of Visko Park (four beach courts). • RK noted that at this stage the rent for the premises would be that of a ‘peppercorn rent’ and all equipment (except volleyballs) would be supplied by the City of Cockburn. RK noted 	<p>RK to provide an update at the next VWA Board meeting.</p> <p>RK to provide an update and the logo design (s) at the next VWA Board meeting.</p>
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		<p>that at this stage, no official Lease Agreement documents had been received from the City of Cockburn.</p> <ul style="list-style-type: none"> • The VWA Board provided an ‘in principle’ support for this project, pending receipt of and subsequent approval of the Lease Agreement documents. • The VWA Board requested an update at the next VWA Board meeting. <p>4.8 VWA Risk Register / Operational Plan items</p> <p>RK noted that at this stage no additional follow-up had occurred in relation to VWA Board succession planning. The VWA Board agreed that this would be tabled at the May 2018 VWA Board meeting. It was agreed that SR would commence work on a Skills Gap Analysis for the vacant VWA Board positions, with an update to be provided at the next VWA Board meeting.</p> <p>In relation to the tabled VWA Board Governance Policy / Charter for discussion. It was agreed that BM would review this document in the first instance and it would be tabled at the May 2018 VWA Board Meeting.</p> <p>4.9 VWA Workforce</p> <p>RK noted that at this stage the VWA office was / would be exceedingly busy ensuring that the commencement of the 2018 volleyball activities were on target / schedule and planning for the month of April / May 2018. RK noted that in this period the following events would occur between the Board meeting and the 11 May, 2018;</p> <ul style="list-style-type: none"> • WA Beach Juniors (18 March) • VWA Harmony Cup (24 March) • HS Beach Cup (25 March) • Easter (30 March – 2 April) • ATA Beach Tour (7 & 8 April) • Referee Course (14 & 29 April) • Coaching Course (15 & 28 April) • AJBVC State Team Presentation (16 April) • VWA AGM (18 April) 	<p>RK to provide an update at the next VWA Board meeting.</p> <p>SR to provide an update at the next VWA Board meeting.</p> <p>BM to provide an update at the next VWA Board meeting.</p>
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5	VWA Staff Reports	<p>The Board noted the following reports;</p> <p>Operations and Support Section report</p> <p>The VWA Board approved the following;</p> <ul style="list-style-type: none"> • The VWA Sponsorship Hierachy (as tabled) • VWA Club Affiliations; <ul style="list-style-type: none"> • Platinum – Northshore VA, Balcatta VC, Southern Cross VC, Reds VC, St Hilda's Anglican School, Northern Stars VC, UWA VC, Busselton VA, Fremantle VC, ECU VC (10 clubs) • Platinum Regional – Mandurah VA, Broome VA, Esperance VA, Kalgoorlie VA, Bunbury VA, Collie VA (six clubs) • Gold – North West VA, State Netball Centre (2 clubs) • Silver – Margaret River SHS, Scotch College, Harrisdale SHS, Wesley Senior School, Fremantle College, Guildford Grammar School, Mandurah Baptist College (7 clubs) • Bronze – Melville LeisureFit (1 club) <p>The VWA Board also noted the update in regards to the ongoing activities of the Regional Accessible Education activities.</p>	

		<p>Participation and Development Section report</p> <p>The VWA Board noted the information as tabled in the report.</p> <p>All in favour – carried.</p>	
6	Finance report	<p>6.1 Financial Reports / Budget Reports The VWA Board accepted and noted the financial reports and the 2018 budgets as tabled at the meeting.</p> <p>RK noted that the VWA Auditor had attended the VWA office in regards to the VWA Annual Financial Report.</p> <p>All in favour – carried.</p> <p>6.2 AJVC & AVL Payment Plans The VWA Board noted the status of the following payment plans;</p> <ul style="list-style-type: none"> • All AJVC Payment Plans are now complete. • Waverley Burling (AVL) – on schedule. • Holly Trpcevska (AVL) – currently listed as an unfinancial VWA member. • Jason Laverdure – on schedule. • Jackie Tamburri – on schedule. <p>6.3 VWA Healthway installment payment RK noted that this would be provided by Healthway shortly.</p> <p>6.4 VA National Insurance RK noted that no update had been provided by VA regarding this matter.</p>	

Western Australian Volleyball Association Inc
VWA Board Meeting
 Meeting held at Volleyball WA
 180 Charles Street, West Perth
 12 March, 2018 at 7.00pm



7	General Business	<p>7.1 VWA Committee Reports</p> <ul style="list-style-type: none"> • VWA Junior Committee (19 February 2018) RK provided a verbal update to the meeting. • VWA Beach Committee (26 February 2018) RK provided a verbal update to the meeting. The meeting noted the ATA WA Open Tour Feedback information as collated and provided to VA. 	
8	Date of next meeting	<p>14 May 2018</p> <p><i>The April, 2018 meeting was cancelled due to number of activities that were being undertaken by the VWA office in the coming weeks, and because the AGM will be held on the 18 April, 2018.</i></p>	