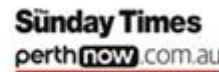


## MINUTES

1	Agenda Item	Discussion Points/Attachments	Action
	Attendance & apologies	<p>The meeting commenced at 7.00pm</p> <p><b>Present:</b>                      Kamie Ang (KA), Robyn Kuhl (RK), Darrel Fox (DF), Ian Phipps (IP) – Acting President, Paul Prindiville (PP), Sophie Row (SR)</p> <p><b>Apologies</b>                      Greg Dodd (GD),</p> <p><b>Leave of Absence</b>                      Damian Oldmeadow – President (DO)</p> <p><b>Welcome</b>                      The VWA Board welcomed Sophie Row (VWA Board – Appointed Board Member)</p>	
	Minutes from Previous Board Meeting held 14 November 2016	<p>It was resolved that the Minutes of the meeting held on 14 November 2016 be adopted as a true and correct record.</p> <p>All in favour – Carried</p>	
	Business Arising	<p><b>3.1 CRM / Fortix / VA / Live-scoring App</b>                      IP and RK provided a verbal update to the meeting.</p>	

		<p>KA provided an update to the meeting regarding the ongoing work pertaining to the Live Scoring system. It was agreed that KA would attend the next VWA Referee's Committee meeting to be held on the 30 January 2017 to talk to the committee members about the roll-out of this program at WAVL 2017.</p> <p><b>3.2 Home of Volleyball</b>                  The meeting noted that there was no further update at this stage.</p> <p><b>3.3 Indoor Beach Volleyball Federation (IBVF)</b>                  DF provided an update to the meeting regarding the ongoing activities of the group.</p> <p><b>3.4 VWA Workforce</b>                  The meeting noted the following;</p> <ul style="list-style-type: none"> <li>• RK noted that Karen Wickham has been appointed as the Participation &amp; Development Manager. The VWA Board thanked her for all her work as the Acting Participation and Development Manager and congratulated her on this appointment.</li> <li>• The meeting agreed that RK and IP would review all VWA Position Descriptions pertaining to the Participation and Development portfolio with the view to realign the roles and responsibilities. It was agreed that this report would be tabled at the February 2017 VWA Board meeting.</li> </ul> <p><b>3.5 AVL</b>                  The VWA Board noted the information as provided in the VWA Participation and Development report.</p>	<p>KA to attend the VWA Referee Committee on the 30 January 2017.</p> <p>RK &amp; IP to review and provide a report at the next VWA Board meeting</p>
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		<p>The VWA Board noted that to date no response had been received from Volleyball Australia regarding the 2017 AVL season.</p> <p><b>3.6 Clubs Conference – VWA Strategic Plan Outcomes</b>                  The VWA Board discussed the VWA Strategic Plan ‘Contemporary Profile’ pillar;</p> <ul style="list-style-type: none"> <li>• Develop a Marketing Plan (Phase 2) for current and new markets(Green)</li> <li>• Continue to grow the Social Media presence and profile (Green / Amber)</li> <li>• Continue to develop VWA’s IT and technology capabilities (Green)</li> </ul> <p><b>3.7 WAVL</b>                  The VWA Board approved the 2017 WAVL Rules and Regulations Handbook as tabled at the meeting.</p> <p>The VWA Board thanked the WAVL Clubs, Associations, WAVL Technical Committee and VWA Committee’s (Coaching &amp; Referee) for their input into this final document. All the discussion and input has meant the Handbook is a ‘collective document’ that the sport has worked on together so as to ensure that the 2017 WAVL season is successful.</p> <p><b>3.8 VWA Risk Management</b>                  IP provided a verbal report from the meeting held on the 16 November 2016. The VWA Board also noted the updated Risk Management Schedule as tabled prior to the meeting.</p>	
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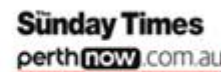


		<p><b>3.9 AJBVC / AJVC</b> RK provided an update regarding the ongoing operational matters pertaining to AJBVC.</p> <p>The VWA Board ratified the following appointments for 2017;</p> <ul style="list-style-type: none"><li>• HOD (AJBVC) – Susan Diver-Tuck</li><li>• HOD (AJVC) – Robyn Fittock</li><li>• Head Coaches (AJBVC) – Jayson Fox and Rory Read</li></ul> <p><b>3.10 DSR Matters – Champions of Change</b> RK provided a verbal update to the meeting. RK noted that DSR has indicated that they considered this program to have been very successful and thus they will hosting the program again in 2017.</p> <p><b>3.11 VWA possible hosting of an international men’s event for 2017.</b> The VWA Board noted that Volleyball Australia had notified VWA that they did not have the budgetary finances to host the event in Western Australia for 2017.</p> <p><b>3.12 VA Stakeholders Meeting</b> IP and RK provided a verbal update to the VWA Board. The VWA Board noted the following items as tabled at the meeting;</p> <ul style="list-style-type: none"><li>• Inside Volleyball (TV) – RK noted that this information had been circulated via the VWA website, VWA Facebook and Volley Voice e-newsletter.</li><li>• National Play Volleyball (Participation) Agenda – it was noted that further</li></ul>	
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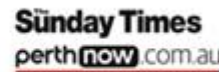
		<p>information would be provided by Volleyball Australia regarding the funding available to the volleyball States / Territories for participation activities.</p> <ul style="list-style-type: none"> <li>• VA Staff Update.</li> <li>• Governance Reform in Sport (ASC letter to VA).</li> <li>• Media article 'volleyball is all the rage' (ASC / VA).</li> </ul>	
4	VWA Staff Reports	<p>The VWA Board noted the following reports;</p> <ul style="list-style-type: none"> <li>• Operations and Support Section Report</li> </ul> <p>The VWA Board approved the following;</p> <ul style="list-style-type: none"> <li>○ Agreement regarding the booking fees for Inner City Beach usage.</li> <li>○ Ratification of the VWA Working With Children Checks Screening process.</li> <li>○ Ratification of the updated VWA Cyber Safety Policy.</li> <li>○ Ratification of the updated VWA ICT Policy (Internal use only).</li> <li>○ Agreement to remove the VWA Communications Policy for the register as the content was now covered in the VWA ICT Policy.</li> <li>○ The meeting noted the documentation received from Emanuele Nagliati (EN) and Romano Fracassini (RF) regarding a possible beach development project at Inner City Beach. After discussion it was agreed that IP would discuss this further with EN and RF and additional information would be provided at the next VWA Board meeting.</li> </ul> <ul style="list-style-type: none"> <li>• Participation and Development Section Report</li> </ul>	<p>IP to discuss the proposal further and an update to be provided at the next VWA Board meeting</p>



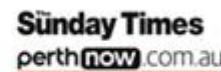
		<p>The VWA Board accepted the reports as tabled.                  All in favour – carried</p>	
5	Finance Report	<p><b>5.1 Financial Reports / Budget Reports</b>                  The VWA Board accepted the reports as tabled.                    All in favour – carried</p> <p><b>5.2 AJVC &amp; AVL Payment Plans</b>                  The VWA Board noted the following payment plans are still outstanding;</p> <ul style="list-style-type: none"> <li>• Dylan Wood – payments are being made as per the payment plan schedule.</li> <li>• Tammy Mulholland – no payments have been made. The VWA Board agreed to place this outstanding debt with the Debt Collectors.</li> <li>• Ky Landers – payments are being made as per the payment plan schedule.</li> <li>• Tyanna Johnson payments are being made as per the payment plan schedule.</li> </ul> <p><b>5.3 VWA Club / Association membership</b>                  The VWA Board noted that to date the following clubs were in the process of actioning their membership payments as requested by the VWA Board;</p> <ul style="list-style-type: none"> <li>• Bunbury Volleyball Association (Attending VWA Clubs Conference)</li> <li>• Collie Volleyball Association</li> </ul>	<p>RK to provide a report at the next VWA Board meeting.</p> <p>RK to provide a report to the next VWA Board meeting.</p>



		<ul style="list-style-type: none"> <li>Northern Suburbs Volleyball Academy</li> </ul> <p>RK noted that the following club had had a change of staff turnover and was thus following up in relation to the status of their memberships;</p> <ul style="list-style-type: none"> <li>Carnarvon Volleyball Association</li> </ul> <p><b>5.4 DSR Grants</b>          The VWA Board noted the following grants;</p> <ul style="list-style-type: none"> <li>AVL in Albany – the acquittal information was due at the end of November 2016 and was submitted as required by DSR.</li> <li>RK noted DSR Organisational Sustainability Program (OSP) grant discussions were still ongoing. The meeting noted information received from DSR as tabled at the meeting.</li> <li>RK noted that the SSA Annual grant documentation has been submitted to DSR and no further information had been provided to date.</li> <li>RK noted that the DSR / ASC Leadership grant acquittal was due by the 31 January 2017.</li> </ul> <p><b>5.5 Healthway Sponsorship</b>          RK noted that the grant acquittal for the ATA Albany AVL games was due at the end of November 2016 and was submitted as required by Healthway.</p>	
6	General business	<p><b>6.1 VWA Committee Reports</b>          The VWA Board noted the following in regards to the VWA Committee meetings;</p>	



		<ul style="list-style-type: none"> <li>• VWA Referee Committee (23 November 2016) <i>RK provided an update to the meeting.</i></li> <li>• VWA Junior Committee (28 November) <i>RK provided an update to the meeting.</i></li> <li>• VWA Beach Committee (5 December) <i>RK provided an update to the meeting.</i></li> </ul> <p><b>6.2 VWA Committee Chairpersons</b></p> <p>The meeting thanked each of the VWA Committee Chairpersons for the commitment to the sport in 2016. A special thank you was tabled for Craig Butler (VWA Junior Committee) who as stepped down from this position as of the end of 2016.</p> <p>The VWA Board ratified the offer for appointment (s) to the following individuals;</p> <ul style="list-style-type: none"> <li>• VWA Beach Committee – Susan Diver-Tuck</li> <li>• VWA Coaching Committee – Paul Prindiville</li> <li>• VWA Junior Committee – RK to approach nominated individual and provide an update at the next meeting.</li> <li>• VWA Referee Committee – Danielle Francis</li> <li>• VWA Marketing &amp; Sponsorship Committee - RK to approach nominated individual and provide an update at the next meeting.</li> <li>• VWA Indoor Committee – Robyn Kuhl</li> </ul> <p><b>6.3 VWA 2017 planning</b></p>	<p>RK to provide an update at the next meeting.</p> <p>RK to provide an update at the next meeting.</p>
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Western Australian Volleyball Association Inc  
**VWA Board Meeting**  
Meeting held at Volleyball WA  
180 Charles Street, West Perth  
13 December 2016 at 7.00pm



		The VWA Board noted the 2017 planning calendar as tabled at the meeting. RK noted that this would be sent to the printer in the next week and circulated to all clubs and associations in early 2017.	
7	Date of next meeting	13 February 2017	

