

## MINUTES

1	Agenda Item	Discussion Points/Attachments	Action
	Attendance & apologies	<p>The meeting commenced at 7.00pm</p> <p><b>Present:</b>                      Kamie Ang (KA), Greg Dodd (GD), Darrel Fox (DF) – departed the meeting at 8.10pm, Robyn Kuhl (RK), Beth Morris (BM), Ian Phipps (IP), Paul Prindiville (PP), Damian Oldmeadow (DO) - President, Sophie Row (SR)</p> <p><b>Apologies – Nil</b></p> <p><b>Welcome</b>                      The VWA Board welcomed Beth Morris (VWA Board– Appointed position)</p> <p>The VWA Board welcomed Cecily Clay (VWA Development and Administration Support) and Kyle West (VWA Pathways and Development Officer) to the meeting and to their new positions at Volleyball WA. After introductions by the VWA Board, Cecily and Kyle, Cecily and Kyle left the meeting.</p>	
	Minutes from Previous Board Meeting held 13 February 2017	<p>It was resolved that the Minutes of the meeting held on 13 February 2017 be adopted as a true and correct record.</p> <p>All in favour – Carried</p>	

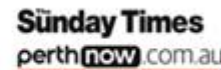
3	Business Arising	<p><b>3.1 CRM / Fortix / VA / Live-scoring App</b></p> <p>IP and RK noted that they had attended a meeting with Fortix on the morning of the VWA Board meeting and thus provided a verbal update to the meeting;</p> <ul style="list-style-type: none"> <li>Phase 3 Scoping – Club Portal, Fortix was still working on this documentation and this should be made available to VWA and Volleyball WA in the coming month.</li> <li>Phase 2 CRM Action Log – it had been agreed at the meeting that the critical and high priority items on the Action Log be completed immediately, this included the ability for clubs to be able to export data from the CRM, the ability for teams WAVL and WAVJL (VWA) and AJBVC (VA) be able to be registered via the CRM, resolving the issue pertaining to completion of 2016/2017 membership and opening of 2017 / 2018 membership (Quick Menu). The VWA Board requested that RK provide an update at the next VWA Board meeting.</li> <li>The meeting noted that SR, GD and IP had attended the VWA office and spent time with the VWA staff in regards to how they ‘used the CRM in their everyday working lives’. The VWA Board members thanked the VWA staff for taking the time to undertake this task.</li> <li>The VWA Board requested the RK write to VA in regards to the previously discussed option pertaining to the employment of a part-time employee to oversee all matters in regards to the ongoing development of the Fortix CRM.</li> </ul>	<p>An update to be provided at the next meeting.</p> <p>RK to write to VA in regards to a part-time employment position for the CRM</p>
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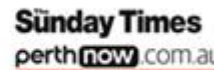
		<ul style="list-style-type: none"> <li>KA reported that the planning at this stage would be to pilot the TSG Live Scoring program on one court at WAVL Super League #1 and then look to the roll-out of this project across all courts at Loftus Recreation Centre. It was noted that TSG would provide VWA with a quote as to the equipment required for the full roll-out of this project.</li> </ul> <p><b>3.2 Home of Volleyball</b>                  The meeting noted that there had been an approach from the Churches of Christ Sport and Recreation Association (Centre Managers for Warwick Stadium) to attend an initial discussion meeting in regards to the possibility to progress this opportunity. RK, IP and GD attended this meeting and provided a verbal update to the meeting. The meeting noted that the discussions would continue over the coming months. RK to provide an update when further information becomes available.</p> <p><b>3.3 Indoor Beach Volleyball Federation (IBVF)</b>                  DF provided an update to the meeting. It was noted that RK had been invited to attend the next IBVF meeting which will be held on the 28 March 2017. DF and RK to provide a report at the next meeting.</p> <p><b>3.4 VWA Workforce</b>                  The meeting noted the following;</p> <ul style="list-style-type: none"> <li>RK noted that Helen and Matt Shields had welcomed a healthy boy to their family on the 19 February 2017. The VWA Board congratulated the Shield family and wished them all the best in the coming months.</li> <li>RK noted that both Cecily Clay and Kyle West were settling into their new</li> </ul>	<p>TSG to provide a quote for the Live-scoring equipment.</p> <p>RK to provide an update as information becomes available.</p> <p>DF and RK to provide an update.</p>
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		<p>positions.</p> <ul style="list-style-type: none"> <li>• RK also noted that now Paula Johnstone was working two days per week most of the financial related tasks that Helen had undertook were able to be completed in her absence.</li> <li>• In relation to the ongoing Marketing, Promotions and Social Media workload the VWA Board noted the proposal from Shunt Applied Creative regarding Social / Digital media and supporting document provided to the meeting by SR. After discussion the VWA Board agreed to accept Phase One of this project. The meeting requested that SR and RK action the commencement of this project in the coming month (s) pending the ongoing workload in regards to the hosting of the forthcoming AJBVC in early April 2017. It was noted that this would need to be aligned to the development of the 2018 – 2021 VWA Strategic Plan.</li> <li>• It was also agreed that the opportunity would be offered to IBVF to join VWA in this project. The meeting requested that RK to invite Ross Minnie (President) from IBVF to be part of this project.</li> </ul> <p><b>3.5 AVL</b></p> <p>The VWA Board noted that VA had now organized a ‘Pathways’ conference (20-22 March) in Manly, Sydney in conjunction with the forthcoming Volleyfest event. One of the agenda items at the Conference would be the review of AVL. RK noted that she would be attending this meeting and would provide an update at the next meeting.</p> <p>RK noted that the EOI for the 2017 AVL Coaches closed at 5.00pm today’s date. An update to be provided at the next meeting.</p>	<p>SR and RK to action the commencement of the Social Media / Digital Media.</p> <p>RK to invite Ross Minnie from IBVF to join VWA in this project.</p> <p>RK to provide an update at the next meeting.</p> <p>An update to be provided at the next meeting.</p>
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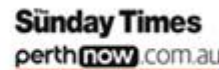
		<p><b>3.6 Clubs Conference – VWA Strategic Plan Outcomes</b></p> <p>RK noted that as requested at the previous meeting she had approached Stephen Clifton to assist with the 2018 – 2021 VWA Strategic Plan and he agreed to undertake this task. After discussion it was agreed that the first planning date would be on Saturday 10 June 2017 and the following people would be invited;</p> <ul style="list-style-type: none"> <li>• VWA Board Members</li> <li>• VWA Committee Chairpersons</li> <li>• Previous Board members Kim Ellwood (and Damian Oldmeadow)</li> <li>• Regional Representative and previous Board Member – Nick Bew</li> <li>• VWA Participation and Development Manager</li> <li>• Indoor Beach Volleyball Federation President</li> <li>• TBC – Stu Williams (Shunt Applied Creative)</li> </ul> <p>It was agreed that to this end the June 2017 VWA Board meeting would not be held.</p> <p>The VWA Board discussed the Inclusive Participation section of the 2014 – 2017 Strategic Plan;</p> <ul style="list-style-type: none"> <li>• Get the volleyball family working together (Amber)</li> <li>• Continue strengthening the partnership with the Indoor Beach Federation (Amber / Red)</li> <li>• Continue strengthening the alignment between all volleyball codes.</li> </ul>	<p>RK to send invitations to the 10 June 2017 VWA Strategic Planning process.</p>
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		<p><b>3.7 AJBVC</b></p> <p>The meeting noted the update in the Participation and Development Sections report regarding the ongoing operational matters pertaining to AJBVC both from a VWA State team perspective and from a VWA hosting perspective. The following was noted in relation to the hosting of the AJBVC tournament;</p> <ul style="list-style-type: none"> <li>• We have received 101 nominations for 2017, with two teams travelling from New Caledonia.</li> <li>• Marty Suan had been appointed as the VWA AJBVC Tournament Director and Marcus Fernihough as the Assistant Tournament Director.</li> <li>• The VA Appointed Referees have been contacted and bookings and travel arrangements made. From a WA perspective the following referees have been appointed Justin Blades, Brendan Buckley (weekend only), Sam Delany and Sam Timmerman. The VWA congratulated each of them on their appointment to the AJBVC tournament.</li> <li>• VWA has not heard from MRA (Metropolitan Redevelopment Authority) in relation to possible sponsorship (due to the WA election).</li> <li>• RK noted that the discussions in regards to the car-parking matters at Scarborough where still ongoing with Wilson car-parking and the City of Stirling.</li> </ul> <p>The VWA Board requested an update at the next VWA Board meeting.</p> <p>The following was noted in relation to the AJBVC WA State teams;</p> <ul style="list-style-type: none"> <li>• VWA has nominated 24 teams to the competition.</li> </ul>	<p>An update to be provided at the next meeting.</p>
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		<ul style="list-style-type: none"> <li>• RK noted that VA had advised that the VA Awards Night would now be held in May, in conjunction with the May Stakeholders meeting.</li> </ul> <p><b>3.9 The Beach Development Project</b>                  IP provided a verbal update in regards to this possible project. The meeting agreed that IP would draft a possible MOU / contract that could be used in relation to this project. The VWA Board requested that an update be provided at the next meeting.</p> <p><b>3.10 VWA Committee Chairpersons and Committee vacancies</b>                  The VWA Board noted that there had been no applications for the Committee vacancies. It was agreed that the VWA Committees would be requested to identify and then approach possible committee members.</p> <p>The meeting requested RK advise the VWA Beach, Coaching and Junior Committees of this request and provide an update at the next meeting.</p> <p><b>3.11 Volleyball Opportunities</b>                  The VWA Board noted the ongoing discussions in relation to the following facilities / Public Open Spaces;</p> <ul style="list-style-type: none"> <li>• Elizabeth Quay (pending)</li> <li>• Cockburn Centre (bookings requested for WAV Junior League)</li> <li>• South Beach (Fremantle) multi-purpose facility – VWA has provided feedback in relation to the volleyball requirements.</li> <li>• Scarborough Beach – at the request of Karen Caddy (City of Stirling Councillor),</li> </ul>	<p>IP to draft a MOU / contract for this project and provide an update at the next meeting.</p> <p>RK to advise the VWA Committee of actions regarding new Committee Members and provide an update at the next meeting.</p>
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4	VWA Staff Reports	<p>The VWA Board noted the following reports;</p> <ul style="list-style-type: none"> <li>• Operations and Support Section Report</li> <li>• Participation and Development Section Report</li> <li>• RK noted that the EOI process for AJVC Coaches and Development Squad coaches had closed today's date.</li> <li>• Planning for WAVL has commenced and nomination information has been sent to the clubs / associations for return by Friday 24 March 2017.</li> </ul> <p>The VWA Board accepted the reports as tabled.                  All in favour – carried</p>	
5	Finance Report	<p><b>5.1 Financial Reports / Budget Reports</b></p> <p>The VWA Board accepted the reports as tabled.</p> <p>It was agreed that the final 2017 VWA Budget be tabled at the next meeting.</p> <p>All in favour – carried</p>	



		<p><b>5.2 AJVC Payment Plans</b>                  The VWA Board noted the following payment plans are still outstanding;</p> <ul style="list-style-type: none"> <li>• Tammy Mulholland – has now paid \$300 for her payment plan. The VWA Board confirmed their agreement at this stage to hold the placement this outstanding debt with the Debt Collectors, pending the ongoing payment by Tammy of her outstanding debt – as per the revised payment plan terms and conditions.</li> </ul> <p><b>5.3 VWA Club / Association membership</b>                  The VWA Board noted that the Clubs and Associations had all been sent their invoices for 2017 affiliation. RK noted that the payments and relevant affiliation documentation was now in the process of being returned to the VWA office.</p> <p>RK noted that individual memberships for 2016 / 2017 have now closed and the 2017 / 2018 memberships have been opened.</p> <p><b>5.4 DSR Grants</b>                  The VWA Board noted the following grants were still pending due to the State election;</p> <ul style="list-style-type: none"> <li>• The SSA Annual grant – regional development.</li> <li>• The Digital grant – website upgrade.</li> </ul> <p>RK noted that the DSR / ASC Leadership grant, the DSR High Performance grant and the DSR Inclusion grant acquittals are now complete.</p>	<p>RK to provide a report at the next VWA Board meeting.</p>
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6	General business	<p><b>6.1 VWA Committee Reports</b>                  The VWA Board noted the following in regards to the VWA Committee meetings;</p> <ul style="list-style-type: none"> <li>• VWA Beach Committee (27 February 2017)  <i>RK noted that this meeting had been postponed as both the Chairperson (Ben McRobb) and the VWA Executive Officer (Jason Laverdure) were sick.</i></li> </ul> <p><b>6.2 VWA Order of Merit nominations</b>  <b><i>Board Member conflict of Interest – Ian Phipps</i></b>                  The VWA Board (excluding IP) approved the following VWA Order of Merit nominations;</p> <ul style="list-style-type: none"> <li>• Nicole Leighton (nominated by Balcatta Volleyball Club)</li> <li>• Ian Phipps (nominated by Southern Cross Volleyball Club)</li> </ul> <p>It was noted that these nominations and the previous nomination for David Hedge (nominated by Southern Cross Volleyball Club) would be tabled at the 2017 VWA AGM.</p> <p><b>6.3 VWA Life Member nomination</b>  <b><i>Board Member conflict of Interest – Damian Oldmeadow</i></b>                  The VWA Board (excluding DO) approved the following VWA Life Membership nomination;</p> <ul style="list-style-type: none"> <li>• Damian Oldmeadow (nominated by the VWA Board)</li> </ul>	
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7	Date of next meeting	10 April 2017	

