

MINUTES

1	Agenda Item	Discussion Points/Attachments	Action
	Attendance & apologies	<p>The meeting started at 7.00pm</p> <p>Present: Damian Oldmeadow – President (DO), Nick Bew (NB), Greg Dodd (GD), Robyn Kuhl (RK), Ian Phipps (IP), Paul Prindiville (PP),</p> <p>Apologies: Kamie Ang (KA) – Currently on approved Leave of Absence, Darrel Fox (DF), Katie Timms (KT)</p> <p>The meeting welcomed Helen Shields (HS) who was attending the meeting for Section 3.1 CRM / Fortix / VA.</p>	
	2 Minutes from Previous Meeting	<p>It was resolved that the Minutes of the meeting held on 8 February 2016 be adopted as a true and correct record.</p> <p>The VWA Board also formally accepted the revised Section 3B.1 (VWA Governance and Conflict of Interest Report) of the December 2015 meeting as had been approved by all members of the VWA Board via previous email circulation.</p> <p>All in favour – Carried</p>	
	3 Business Arising	<p>3.1 CRM / Fortix / VA IP and HS provided a verbal update to the meeting.</p>	

		<p>HS provided the meeting with an overview of the functionality of the CRM and the related operational requirements. HS also noted the information that had been circulated to all the Clubs and Associations regarding the launch of the CRM for implementation throughout the WA community.</p> <p>The VWA Board noted that the Memorandum of Understanding (MOU) between Volleyball Australia (VA) / VWA and Fortix had now been signed by all parties. The VWA Board thanked IP for the many hours of work he had undertaken in regards to these negotiations.</p> <p>3.2 Home of Volleyball</p> <p>RK noted that Indoor Beach Federation (IBF) has not as yet submitted their letter of support for this concept. To date there had been no further action regarding this matter.</p> <p>3.3 Indoor Beach Federation (IBF)</p> <p>As DF was a late apology to the meeting no update was able to be provided to the meeting.</p> <p>3.4 VWA Workforce</p> <ul style="list-style-type: none"> • Reception / Administration / Social Competitions / State Teams Project Officer <p>RK noted that Courtney Jashari had finished work on the 10 March 2016. The new position had been advertised with VWA receiving over 370 applications. The interview process had been completed and one individual had been</p>	<p>RK to provide an update at the</p>
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		<p>offered the position. The VWA Board requested that RK provide a report at the next meeting.</p> <ul style="list-style-type: none"> • Manager Participation & Development RK noted that Martin Suan will be completing work on the 14 April 2016. Interviews for this position will occur 23 March 2016. The VWA Board requested that RK provide a report at the next meeting. <p>3.5 AVL PP provided a verbal update regarding the 2015 AVL National Review Meeting. RK and PP also noted that the evaluation document as circulated by Volleyball Australia had been completed and returned.</p> <p>RK noted that Expressions of Interest for the 2016 AVL Coaching and Staff positions closed on the 18 March 2016.</p> <p>3.6 Clubs Conference – VWA Strategic Plan Outcomes The VWA Board discussed and reviewed the Strategic Plan Strong Foundations priority;</p> <ul style="list-style-type: none"> • Knowledgeable and competent workforce (green) • Sound governance and Financial planning (amber for both VWA and the entire volleyball community) • Transparent Communications (green) 	<p>next VWA Board meeting.</p> <p>RK to provide an update at the next VWA Board meeting.</p>
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		<p>3.7 Meeting with MRA / Tourism WA and Volleyball Australia (VA) in regards to and event at Elizabeth Quay and / or Scarborough Beach The VWA Board noted there was no further information to date.</p> <p>3.8 WAVL Submission The VWA Board noted the WAVL and WAVJL (Beach and Indoor) By-Laws had now been circulated.</p> <p>3.9 Expression of Interest (EOI) for the Volleyball Australia (VA) Women’s Indoor program RK noted that the final application / questionnaire had been submitted to Volleyball Australia.</p> <p>3.10 VWA Risk Management IP noted that the VWA Risk Management Committee was yet to meet. IP noted that the VWA Risk Management Policy and Strategy were circulated to the VWA affiliated Clubs and Associations on the 12 February 2016.</p> <p>3.11 VWA Governance and Conflict of Interest The VWA Board noted that this information had been circulated to the VWA affiliated Clubs and Associations on the 12 February 2016.</p> <p>3.12 ASC Governance Paper The VWA Board noted that no further information has been received to date.</p>	<p>IP to provide a report at the next VWA Board meeting.</p>
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VWA Board Meeting

Meeting held at Volleyball WA
 180 Charles Street, West Perth
 14 March 2016 at 7.00pm



4	VWA Staff Reports	<p>The VWA Board noted the following reports;</p> <ul style="list-style-type: none"> • Operations and Support Section Report • Participation and Development Section Report <p>The VWA Board accepted the reports as tabled.</p> <p>All in favour – carried</p>	
5	Finance Report	<p>5.1 Financial Reports / AGM</p> <p>The VWA Board accepted the reports as tabled.</p> <p>All in favour – carried</p> <p>5.2 Letter from VA – Membership / Capitation</p> <p>The meeting noted the documentation tabled at the meeting. RK also provided a further report as provided by Volleyball Australia (VA).</p> <p>The VWA Board noted the following;</p> <ul style="list-style-type: none"> • VA have notified all States that they will be implementing their increases to the VA Membership fees as of the 1 April 2016 and to this end VA had circulated a discussion document regarding a transition model with the view to move to an accepted and approved model by the 1 April 2018. • VA has now commenced work in regards to the tender process for the National 	



		<p>Insurance scheme. RK raised concerns regarding the possibility that VA will not complete this process prior to the 31 March 2016. After discussion the VWA Board requested that RK monitor this situation closely so as to ensure that at no time VWA and its members were without the appropriate and required Insurance coverage. The VWA Board requested RK provide a report at the next meeting.</p> <p>RK noted that the information as discussed at the last meeting had been provided as requested in writing to VA.</p> <p>5.3 VWA Fee Structures</p> <p>The VWA Board noted the correspondence as received from ECU Chequers Volleyball Club and Rossmoyne Volleyball Club. The meeting also noted the information as tabled regarding the breakdown comparison for other sports.</p> <p>After lengthy discussion regarding this matter it was agreed that RK draft a response to ECU Chequers Volleyball Club to be circulated to all VWA Board members for further discussion, amendment and comments. The VWA Board then instructed that RK collate all responses from the VWA Board members and then recirculate the final document for approval by all VWA Board members prior to distributing it to all VWA affiliated Clubs and Associations.</p> <p>5.4 VWA 2016 Budget</p> <p>The VWA Board noted that the verbal report provided by the VWA Budget Sub-Committee to the meeting.</p>	<p>RK to provide the next VWA Board meeting with an update.</p> <p>RK to draft a response for discussion (etc) by the VWA Board members. After approval from the VWA Board RK to distribute the information to VWA Clubs and Associations.</p>
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6	General business	<p>6.1 VWA Committee Reports A verbal update was provided from the following VWA Committee meetings:</p> <ul style="list-style-type: none"> • VWA Beach Committee (15 February 2016) <i>RK provided a verbal update to the meeting.</i> • VWA High Performance Review Group (29 February 2016) <i>PP and RK provided a verbal update to the meeting.</i> 	

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		<p>6.2 VWA Acknowledgement of Australian Representation The VWA Board congratulated Amanda Combes on her appointment as the U19 Australian Women’s Beach Coach for the forthcoming Asian Championships.</p> <p>6.3 VWA History The VWA Board noted the information as received from Sue Scudds relating to her ongoing work pertaining to the history of volleyball in WA. The VWA Board thanked Sue for her ongoing commitment and work in this area.</p> <p>6.4 VWA Life Members The VWA Board approved the following nominations for VWA Life Membership;</p> <ul style="list-style-type: none"> • Kieran Cranley • Dixie Hyatt • Yoshi Sawada <p>6.5 Resignation of appointed VWA Board Member – Nick Bew (NB) It was with sadness that the VWA Board accepted the resignation of NB as an appointed VWA Board member due to him accepting the Vice President role for Albany Volleyball Association. The VWA Board thanked NB for his commitment and support that he had provided to the VWA Board over his term of appointment.</p>	
7	Date of next meeting	11 April 2016	

